

APPROVED

CACHE COUNTY COUNCIL

November 22, 2022 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Barbara Tidwell, Vice Chair Paul Borup, Councilmember David Erickson, Councilmember Gordon Zilles, Councilmember Nolan Gunnell, Councilmember Gina Worthen, Councilmember Karl Ward

MEMEBERS EXCUSED:

STAFF PRESENT: County Executive David Zook, Clerk/Auditor Jess Bradfield, Taylor Sorenson, Finance Director Cameron Jenson, Terry Warner, Bartt Nelson, Lamont Poulsen, Scott Wilkes, Lane Parks

OTHER ATTENDANCE: Mayor Lyndsay Peterson, Mark Hurd, Nathan Argyle, Ryan Snow

Board of Canvassers

1. Call to Order 3:30 p.m.

Action: Motion made by Councilmember Paul Borup to amend the agenda; seconded by Councilmember Gina Worthen [0:06](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

2. Certification of the 2022 Cache County General Election [0:25](#)

Discussion: Elections Coordinator William Crist spoke [0:44](#). Councilmember questions [5:02](#).

Action: Motion made by Councilmember Gina Worthen to certify the 2022 Cache County General Election; seconded by Councilmember Karl Ward [27:56](#)

Motion passes.

Aye: 5 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Karl Ward

Nay: 0

Absent: 1 Nolan Gunnell

Present: 1 Gina Worthen

3. Adjourn – Approximately 4:00 p.m.

Workshop

1. Call to Order 4:00 p.m.

2. Extension Office Chili Cook-Off Judging [0:56](#)

3. Adjourn

Council Meeting

1. Call to Order 5:00 p.m. –

2. Opening Remarks and Pledge of Allegiance – Councilmember David Erickson [0:22](#)

3. Review and Approval of Agenda APPROVED [2:34](#)

Action: Motion made by Councilmember David Erickson to amend the agenda and strike item 10a; seconded by Councilmember Gina Worthen with the motion to also strike item 10b [2:42](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

Action: Motion made by Councilmember Gina Worthen to approve the agenda as amended; seconded by Councilmember David Erickson [3:25](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

4. Review and Approval of Minutes [3:43](#)

Action: Motion made by Councilmember Gina Worthen to amend the minutes and postpone approval until the following meeting; seconded by Councilmember Paul Borup

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

5. Report of the County Executive [5:59](#)

6. Items of Special Interest [6:05](#)

a. Consolidation of Public Defender Office Update – Mike McGinnis [6:18](#)

b. Providence City Request for RAPZ Deadline Extension and Possible Location Change – Providence City Manager Ryan Snow [24:51](#)

Action: Motion made by Councilmember Gina Worthen to approve the RAPZ Deadline Extension to the end of 2023; seconded by Councilmember Karl Ward [28:59](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

c. Logan City Request for RAPZ Deadline Extension – Russ Akina [17:07](#)

Action: Motion made by Councilmember David Erickson to approve the RAPZ Deadline Extension an additional year from the existing deadline; seconded by Councilmember Paul Borup [23:50](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

d. 2022 Cache County Fair and Rodeo Report [30:48](#)

7. Department or Committee Reports [56:49](#)

a. Children's Justice Center / VOCA & VAWA Grants – Terryl Warner [57:02](#)

8. Board of Equalization Matters

9. Public Hearings [29:31](#)

a. **Set Public Hearing for December 6, 2022 – Ordinance 2022-33 Sand Castle Ranch Rezone** [29:37](#)

A request to rezone 5.0 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone, located at 420 South 3200 West, near Logan

Action: see action below

b. **Set Public Hearing for December 6, 2022 – Resolution 2022-32** [30:07](#)

Approving the appointment of a representative to the Avon Cemetery District Board of Trustees

Action: Motion made by Councilmember David Erickson to set the public hearings for Ordinance 2022-33 and for Resolution 2022-32 for December 6, 2022; seconded by Councilmember Gina Worthen [30:24](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

10. Pending Action [1:09:47](#)

a. ~~Ordinance 2022-32~~ STRICKEN

b. ~~Resolution 2022-28~~ STRICKEN

c. Resolution 2022-30 [1:09:51](#)

A Resolution Adopting the 2023 Cache County Budget

Discussion: Cameron Jenson spoke [1:10:35](#). Clerk/Auditor Jess Bradfield spoke [1:22:16](#). Councilmember discussion. Cameron Jenson spoke [1:50:41](#).

11. Initial Proposals for Consideration of Action [1:57:54](#)

a. Ordinance 2022-34 [1:57:56](#) ATTACHMENT 1

An Ordinance Modifying the Cache County Economic Development Department

Discussion: Councilmember Gina Worthen spoke to the ordinance [1:58:07](#). Shawn Milne spoke [2:01:30](#). Councilmember discussion.

Action: Motion made by Councilmember Gina Worthen to amend the ordinance; seconded by Councilmember Paul Borup [2:06:47](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

Action: Motion made by Councilmember Gina Worthen to waive the rules and adopt Ordinance 2022-34 as amended ([1:59:13](#)); seconded by Councilmember Paul Borup [2:08:15](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

b. Correction to Cache County Council Meeting Minutes of March 9, 2021 [2:08:34](#) ATTACHMENT 2

Discussion: Chair Barbara Tidwell spoke [2:08:36](#).

Action: Motion made by Councilmember Paul Borup to waive the rules and amend the meeting minutes from March 9, 2021 to include the approval of Ordinance 2021-09; seconded by Councilmember Gina Worthen [2:10:05](#)

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 0

c. Approval of Interlocal Agreement Creating the Cache Solid Waste Consortium [2:11:26](#)

Discussion: Mayor Lyndsay Peterson spoke [2:11:38](#). Councilmember discussion.

Action: Motion made by Councilmember Karl Ward to waive the rules and approve the Interlocal Agreement Creating the Cache Solid Waste Consortium; seconded by Councilmember Gordon Zilles [2:41:46](#)

Motion passes.

Aye: 5 David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

Nay: 2 Barbara Tidwell, Paul Borup

12. Other Business [2:42:43](#)

a. Employee Christmas Dinner

Thursday, December 1, 2022 – Cache County Event Center

13. Councilmember Reports [2:43:07](#)

David Erickson – Reported on a board meeting from UAC.

Gordon Zilles – Spoke about UAC Convention.

Karl Ward – No report.

Barbara Tidwell – Reported on Policy Analyst position. Spoke about board and committee assignments. Spoke about the Planning and Zoning Committee.

Paul Borup – No report.

Nolan Gunnell – No report.

Gina Worthen – No report.

14. Executive Session – Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental health of an individual [2:49:21](#)

Action: Motion made by Councilmember Gordon Zilles to move into Executive Session; seconded by Councilmember Nolan Gunnell

Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward

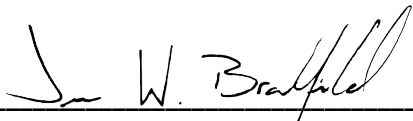
Nay: 0

Action: Motion made by Councilmember Gordon Zilles to move out of Executive Session; seconded by Councilmember David Erickson

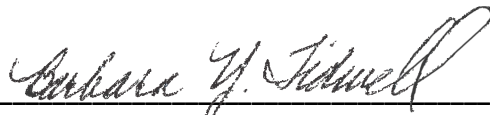
Motion passes.

Aye: 7 Barbara Tidwell, Paul Borup, David Erickson, Gordon Zilles, Nolan Gunnell, Gina Worthen, Karl Ward
Nay: 0

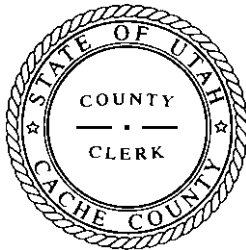
Adjourn: 8:00 PM



ATTEST: Jess W. Bradfield
County Clerk/Auditor



APPROVAL: Barbara Tidwell
Chair



CACHE COUNTY COUNCIL MEETING
NOVEMBER 22, 2022

ATTACHMENT 1

**CACHE COUNTY
ORDINANCE NO. 2022-34**

**AN ORDINANCE MODIFYING THE CACHE COUNTY ECONOMIC DEVELOPMENT
DEPARTMENT**

WHEREAS, Cache County Code authorizes the County Council to modify specific departments wherein it says, “Organization of Offices, Departments and Agencies: ... the county council may provide by ordinance for the creation, modification or abolition of specific departments or other organizational units and assign functions thereto, transfer functions therefrom, discontinue functions and activities as provided by law” (Cache County Code 2.04.070); and

WHEREAS, in 2020 the County Council supported then-County Executive Craig Buttars in creating the position in the Cache County Economic Development Department of County Economic Development Director and funding it by both County and State funds; and

WHEREAS, the Governor’s Office of Economic Opportunity and the Governor’s Office of Planning and Budget announced plans for a new regional approach to economic development utilizing the state’s seven association of governments; and

WHEREAS, the County Council recognizes that a regional approach to economic development would prove effective because many elements of Cache’s economy integrate with the economies of Box Elder and Rich counties; and

WHEREAS, a regional approach through the Bear River Association of Governments would leverage both state and federal funding; and

WHEREAS, the position of Regional Economic Development Director was approved by the Bear River Association of Governments Board, with affirmative votes by the representatives of Rich, Box Elder, and Cache counties including County Executive David Zook who is a representative to the board;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

Chapter 2 of Cache County Code is amended to read as follows:

CHAPTER 2.42 ECONOMIC DEVELOPMENT DEPARTMENT

2.42.010 FUNCTIONS

A. All functions of an Economic Development Department are delegated to a Regional Economic Development office at the Bear River Association of Governments.

2.42.020 DIRECTOR AND STAFF

A. The office of Director of Economic Development is abolished.

B. Staff positions, including part-time staff and interns, are abolished.

This ordinance takes effect December 31, 2022 at 11:59 p.m.

PASSED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS 22nd
DAY OF NOVEMBER 2022.

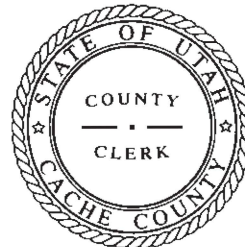
	In Favor	Against	Abstained	Absent
Paul R. Borup	✓			
David Erickson	✓			
Nolan P. Gunnell	✓			
Barbara Tidwell	✓			
Karl Ward	✓			
Gina Worthen	✓			
Gordon Zilles	✓			
Total	7			

CACHE COUNTY COUNCIL

Barbara Tidwell
Barbara Tidwell, Chair

ATTEST:

Jess W. Bradfield
Jess Bradfield, County Clerk



ACTION OF THE COUNTY EXECUTIVE
Regarding Ordinance 2022-34

___ Approve

___ Disapprove (A Statement of Objection is attached)

David Zook, Executive

Date

CACHE COUNTY COUNCIL MEETING
NOVEMBER 22, 2022

ATTACHMENT 2

**DRAFT MINUTES
CACHE COUNTY COUNCIL**

March 9, 2021 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Gina H. Worthen; Vice Chair Barbara Tidwell; Council Members Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

MEMBERS EXCUSED:

STAFF PRESENT: County Executive David Zook, Deputy Attorney John Luthy, County Clerk Jess Bradfield, Justin Anderson, I.T. Director Bartt Nelson, Deputy Clerk Bryson Behm, Finance Director Cameron Jensen, and Development Director Chris Harrild

OTHER ATTENDANCE: Rod Hammer, Lauren Ryan, Kat Webb, Media; Julie Hollist-Terrill, Brent Lawyer, Thomas Burningham, Gary Burningham, Crystal Burningham, Lori Spears, Keith Meikle, Brenda Meikle, and Terryl Warner

1. Call to Order – Gina H. Worthen

2. Opening Remarks and Pledge of Allegiance – Gordon Zilles

3. Review and Approval of Agenda (3:09) ATTACHMENT 1

Action: Motion made by David Erickson to approve the agenda with postponement of item 11a. Seconded by Gordon Zilles.

Motion passes.

Aye: 6 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 1 Paul Borup

4. Review and Approval of Minutes (4:45)

Action: Motion made by David Erickson to postpone the meeting minutes from February 2, February 9, and February 23, 2021. Seconded by Barbara Tidwell.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

5. Minutes Follow-up

6. Report of the County Executive: David Zook (5:56) ATTACHMENT 2

a. Appointments: Logan-Cache Airport Authority Board - Karl Ward and Shawn Milne as a non-voting board member.

Action: Motion made by David Erickson to approve Karl Ward and Shawn Milne to the Logan-Cache Airport Authority Board. Seconded by Gordon Zilles.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

b. Financial Reports: February 2021 Expense Report (Warrant Register)

c. David Zook informed the council that an emergency task force held a meeting to discuss suicide prevention. There were 4-5 suicides in one month in 2020. In 2021, there were 13 suicides in January and February. By comparison, there were 10 COVID-19 deaths in January - February. The youth in Cache Valley have a need for connection. In May there will be a walk for suicide prevention. Consider RAPZ tax funding distribution to those organizations that have been impacted the most in the prior year.

7. Items of Special Interest - (13:33)

a. **Discussion:** PILT payment presentation and request for council approval of proposed changes to the Millville/Providence Wildlife Management Area Habitat Management Plan by Pam Kramer, Utah Division of Wildlife Resources. Ben Nadolski, Utah Division of Wildlife Resources, regional supervisor for Northern Utah, presents a check to the county in the amount of \$9,160.57. Pam Kramer, Wildlife Habitat Biologist, states that the Utah DWR is working on revisions to the Millville/Providence Wildlife Area Management Plan.

8. Department or Committee Reports (1:00.58)

a. Cache Valley Visitors Bureau - Director, Julie Hollist - postponed until March 23, 2021

b. Imagine Cache Update - Chris Harrild, Development Services Director, states that they are moving forward with the Logan Simpson design and introduced Lauren Ryan who is the new countywide planner.

9. Board of Equalization Matters

10. Public Hearings (39:20)

a. Public Hearing - Ordinance 2021-06 Fritz Tower Rezone.

Discussion: Chris Harrild, Development Services Director, said the ordinance would amend the Cache County Zoning Map by adding the Public Infrastructure (PI) Overlay Zone to a 1,600 square-foot portion of a 5.03 acre property in the Agricultural Zone (A10) located at 1478 West 6710 South, near Hyrum. Tower built to increase internet and tv signal connections to neighboring subdivisions.

Action: Motion made by Gordon Zilles to close the public hearing. Seconded by David Erickson.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

b. Public Hearing - Ordinance 2021-07 Dry Canyon Estates Rezone.

Discussion: Chris Harrild, Development Services Director, informed the Council that Smithfield opposes the rezone as it is not in their future annexation area. Infrastructure should have city support. Thomas Burningham, Developer, stated that this is primarily a family development with 10 homes maximum to be built.

Action: Motion made by Karl Ward to close the public hearing. Seconded by Gordon Zilles.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

c. Public Hearing - Ordinance 2021-08 Mountain View Subdivision Rezone.

Discussion: Chris Harrild, Development Services Director, informed the Council that this is one lot currently which would become three lots if rezoned. Additional access points are a concern. The rezone makes sense with close proximity to the city.

Action: Motion made by Barbara Tidwell to close the public hearing. Seconded by Gordon Zilles.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

d. Public Hearing - Ordinance 2021-09.

Discussion: John Luthy, Deputy County Attorney, stated that potential for land to be developed above Hyrum Reservoir south of the Nautica subdivision.

Action: Motion made by Gordon Zilles to close the public hearing. Seconded by Barbara Tidwell.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

e. Public Hearing - Resolution 2021-04.

Discussion: Cameron Jensen, Finance Director, stated that the budget opening has three areas which are activities budget, reallocation of payroll funds, and reallocation of PO expenses from prior year.

Action: Motion made by Karl Ward to close the public hearing. Seconded by David Erickson.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

11. Pending Action

a. Ordinance 2021-05 was postponed to March 23, 2021.

12. Initial Proposals for Consideration (1:16.12)

a. Ordinance 2021-06 **ATTACHMENT 3**

Action: Motion made by Karl Ward to waive the rules and approve Ordinance 2021-06. Seconded by David Erickson.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

b. Ordinance 2021-07 **ATTACHMENT 4**

Discussion: Karl Ward requests more time to study the ordinance. Gordon Zilles stated that the planning commission spent considerable time reviewing and they voted to deny. Gina Worthen states that there are smaller lots in the area.

Action: Motion made by Paul Borup to waive the rules and deny Ordinance 2021-07. Seconded by Barbara Tidwell.

Motion passes.

Aye: 5 Barbara Tidwell, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 2 Karl Ward, Gina Worthen

c. Ordinance 2021-08 ATTACHMENT 5

Action: Motion made by Karl Ward to waive the rules and approve Ordinance 2021-08. Seconded by Barbara Tidwell.

Motion passes.

Aye: 6 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles

Nay: 1 David Erickson

d. Ordinance 2021-09 ATTACHMENT 6

Action: Motion made by Councilmember Paul Borup to waive the rules and approve Ordinance 2021-09; seconded by Councilmember Barbara Tidwell

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

e. Resolution 2021-04 (1:31:11) ATTACHMENT 7

Discussion: David Erickson states that the county needs to be careful and to ensure that they do not spend too much. Gordon Zilles says that the growing county needs to stay in budget. Barbara Tidwell asks for clarification about the new hire in the Clerk's office. Paul Borup and David Erickson state that someone near the end of their career could fill the auditor position. Gina Worthen expresses support for hiring an outside professional.

Action: Motion made by Karl Ward to waive the rules and approve Resolution 2021-04. Seconded by Paul Borup.

Motion passes.

Aye: 5 Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 2 Gina Worthen, Barbara Tidwell (1:40:35)

f. Consideration of Matthews Annexation Petition into Providence City ATTACHMENT 8

Discussion: Chris Harrild, Development Services Director, recommends for the Council to approve the annexation.

Action: Motion made by Gordon Zilles to accept the request to annex into Providence City. Seconded by Paul Borup.

Motion passes.

Aye: 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

Nay: 0

13. Other Business (1:53:23)

- a. 2021 Newly Election Officials Training: Thursday, March 18, 2021 8:00 a.m. to 4:00 p.m. at Utah State Universities Salt Lake Center Campus - 920 West LeVoy Drive, Taylorsville, Utah.
- b. Council photography session will be on March 23, 2021 at 2:00 p.m. followed by an Economic Development Workshop at 3:30 p.m.
- c. Council Winter Social will be held on March 30, 2021 at 6:00 p.m.
- d. 1st Annual Transportation Tradeshaw will be held April 7-8, 2021 in Uintah County. More details to follow.
- e. UAC Management Conference will be held May 12-13, 2021 at Davis Conference Center in Layton.

14. Council Member Reports (1:59:19)

David Erickson – states that the drainage district will be receiving support to be fully organized. Would like to fine tune County policies. RAPZ looks at the big picture and has a well rounded committee.

Gordon Zilles – informs the Council that they are invited to tour the Ogden Facility to compare to the mobile slaughter unit. Currently a 2-year wait to use a private slaughterhouse facility.

Karl Ward – informs the Council that he has been appointed as chairman of the BRAG governing board.

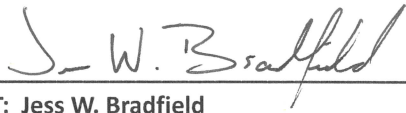
Barbara Tidwell – states that she visited with Michael Ballam of the Utah Festival Opera and Musical Theatre. Went on a tour of the Dansante Building and Eccles Theatre. Cache Valley is losing talent in the arts due by COVID-19.

Paul Borup – states that the suicide rates are inexcusable. Asks what the county can do.

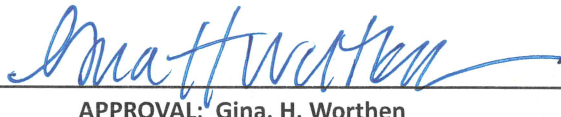
Nolan Gunnell – recommends the planning commission meet with the County Council from time to time.

Gina Worthen – states that the council is invited to take a tour of the Davis County Facility which is similar to the facility being proposed near Benson.

15. Adjourn – approximately at 7:30 p.m.



ATTEST: Jess W. Bradfield
County Clerk/Auditor



APPROVAL: Gina. H. Worthen
Chair

CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021

ATTACHMENT 1

DAVID N. ZOOK

COUNTY EXECUTIVE

199 NORTH MAIN STREET
 LOGAN, UT 84321
 435-755-1850
WWW.CACHECOUNTY.ORG

**COUNTY COUNCIL**

GINA H. WORTHEN, *CHAIR*
 BARBARA Y. TIDWELL, *VICE CHAIR*
 PAUL R. BORUP
 DAVID L. ERICKSON
 NOLAN P. GUNNELL
 KARL B. WARD
 GORDON A. ZILLES

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **COUNCIL MEETING** at **5:00 p.m.** in the **Cache County Historic Courthouse Council Chambers**, 199 North Main Street, Logan, Utah 84321, **TUESDAY, MARCH 9, 2021**. Council meetings are live streamed on the Cache County YouTube channel at: <https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>
COVID-19 safety and distancing protocols will be followed.

AMENDED AGENDA

COUNCIL MEETING

- 5:00 p.m.**
1. **CALL TO ORDER**
 2. **OPENING** – Councilman Gordon Zilles
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (February 2, February 9, and February 23, 2021)
 5. **MINUTES FOLLOW-UP**
 6. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:** Logan-Cache Airport Authority Board
 - b. **Financial Reports:** February 2021 Expense Report (Warrant Register)
 - c. **Other Items:**
 7. **ITEMS OF SPECIAL INTEREST**
 - a. PILT Payment Presentation and Request for Council Approval of Proposed Changes to the Millville/Providence Wildlife Management Area Habitat Management Plan – Pam Kramer, Utah DWR
 8. **DEPARTMENT OR COMMITTEE REPORTS**
 - a. Cache Valley Visitors Bureau – Director, Julie Hollist-Terrill
 - b. Imagine Cache Update – Development Services Director, Chris Harrild
 9. **BOARD OF EQUALIZATION MATTERS**
 10. **PUBLIC HEARINGS**
- 5:30 p.m.**
- a. **Public Hearing – Ordinance 2021-06 Fritz Tower Rezone**
 Amending the Cache County Zoning Map by adding the Public Infrastructure (PI) Overlay Zone to a 1,600 square-foot portion of a 5.03-acre property in the Agricultural (A10) Zone located at 1478 West 6710 South near Hyrum
- 5:40 p.m.**
- b. **Public Hearing – Ordinance 2021-07 Dry Canyon Estates Rezone**
 Amending the Cache County Zoning Map by rezoning 20 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone located at approximately 300 South 1400 East adjacent to Smithfield
- 5:50 p.m.**
- c. **Public Hearing – Ordinance 2021-08 Mountain View Subdivision Rezone**
 Amending the Cache County Zoning Map by rezoning 6.69 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone located at 700 South 5400 West near Mendon
- 6:00 p.m.**
- d. **Public Hearing – Ordinance 2021-09**
 An ordinance amending section 15.08.020 of the Cache County Code to (1) Adopt and incorporate into the Cache County Fire Code portions of Appendix D of the International Fire Code, and (2) Update other provisions of the Cache County Fire Code
- 6:10 p.m.**
- e. **Public Hearing – Resolution 2021-04**
 Amending the 2021 Cache County Budget

11. **PENDING ACTION**

- a. ***Ordinance 2021-05*** An Ordinance amending chapters 5.08 and 5.12 of the County Code relating to alcoholic beverages

12. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

- a. ***Ordinance 2021-06*** An Ordinance amending the Cache County Zoning Map by adding the Public Infrastructure (PI) Overlay Zone to a 1,600 square-foot portion of a 5.03-acre property In the Agricultural (A10) Zone
- b. ***Ordinance 2021-07*** An Ordinance amending the Cache County Zoning Map by rezoning 20 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone
- c. ***Ordinance 2021-08*** An Ordinance amending the Cache County Zoning Map by rezoning 6.69 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone
- d. ***Ordinance 2021-09*** An ordinance amending section 15.08.020 of the Cache County Code to (1) Adopt and incorporate into the Cache County Fire Code portions of Appendix D of the International Fire Code, and (2) Update other provisions of the Cache County Fire Code
- e. ***Resolution 2021-04*** A Resolution Amending the 2021 Cache County Budget
- f. Consideration of Matthews Annexation Petition into Providence City

13. **OTHER BUSINESS**

- a. **2021 Newly Elected Officials Training** Thursday, March 18, 2021 8:00 a.m. to 4:00 p.m.
Utah State University's Salt Lake Center Campus
920 West LeVoy Drive, Taylorsville, Utah 84123
- b. **Council Photography Session** March 23, 2021 at 2:00 p.m.
- c. **Council Winter Social** March 30, 2021 at 6:00 p.m.
- d. **1st Annual Transportation Tradeshow and Training Conference** April 7-8, 2021
Uintah County (Vernal)
(More details coming)
- e. **UAC Management Conference** May 12-13, 2021
Davis Conference Center in Layton

14. **COUNCIL MEMBER REPORTS**

15. **ADJOURN**


Gina H. Worthen, Chair

**CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021**

ATTACHMENT 2

APPOINTMENTS

03/09/2021

LOGAN-CACHE AIRPORT AUTHORITY BOARD

BOARD MEMBER

*CACHE COUNTY COUNCIL
REPRESENTATIVE*

KARL B. WARD

1542 Hayden Court
Logan, UT 84321
435-770-8820

karl.ward@cachecounty.org

Reappointed to a Two-Year Term

Beginning: 01/01/2021

Expiring: 12/31/2022

EX-OFFICIO NON-VOTING

BOARD MEMBER

*CACHE COUNTY ECONOMIC
DEVELOPMENT DIRECTOR*

SHAWN MILNE

199 North Main
Logan, UT 84321

shawn.milne@cachecounty.org

Appointed to a Two-Year Term

Beginning: 01/01/2021

Expiring: 12/31/2022

CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021

ATTACHMENT 3

Ordinance No. 2021-06

Cache County, Utah

Fritz Tower Rezone

An ordinance request to amend the County Zoning Map by applying the Public Infrastructure (PI) Overlay Zone to a 1,600-square-foot portion of a parcel in the Agricultural (A10) Zone

Whereas, the "County Land Use Development and Management Act," Utah Code Ann. §17-27a-101 et seq., as amended (the "Act"), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County's Planning Commission (the "Planning Commission") shall prepare and recommend to the county's legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission's recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

Whereas, on February 4, 2021, the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on March 9, 2021, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County's Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

A. The location of the subject property is compatible with the purpose of the Public Infrastructure (PI) Overlay Zone as identified under §17.08.050[B] of the Cache County Code.

i. As per §2.4-A-1-c-iii, unmanned utility facilities are exempt from meeting roadway standards.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

A. Exhibit A: Rezone summary and information

B. Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on _____, 2021. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and adopted 9th Day of March, 2021.

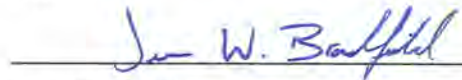
	In Favor	Against	Abstained	Absent
Borup	X			
Erickson	X			
Gunnell	X			
Tidwell	X			
Ward	X			
Worthen	X			
Zilles	X			
Total	7			

Cache County Council:



Gina Worthen, Chair
Cache County Council

Attest:



Jess Bradfield
Cache County Clerk

Publication Date: _____, 2021

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Christensen commented that notice for property owners is 300 feet from the project and that could be why Pacific Corp wasn't notified.

Harrild stated they will look at notification and make sure Eve is notified going forward.

07:36:00

Parker** motioned to close the public hearing; **Watterson** seconded; **Passed 5, 0.

Olsen** motioned to continue the Cache Valley Compost Facility for up to 90 days; **Watterson** seconded; **Passed 5, 0.

07:39:00

#3 Public Hearing (5:45 PM): Fritz Tower Rezone

Zetterquist reviewed the staff report for the Fritz Tower Rezone.

Staff and **Commissioners** discussed the location, the tower, and the reason for the rezone.

Larry Soule commented the tower was constructed in January of 2019 but he did not construct the tower. The tower is 40 feet tall and broadcasts internet and will eventually broadcast channel 15. He originally broadcasted out of Clarkston but there were issues. This is a great location for broadcasting.

07:48:00

Parker** motioned to open the public hearing; **Christensen** seconded; **Passed 5, 0.

07:50:00

Olsen** motioned to close the public hearing; **Watterson** seconded; **Passed 5, 0.

Watterson** motioned to recommend approval to the Cache County Council for the Fritz Tower Rezone with the conclusions as written; **Olsen** seconded; **Passed 5, 0.

07:51:00

#4 Public Hearing (5:55 PM): Dry Canyon Estates Rezone

Zetterquist reviewed the staff report for the Dry Canyon Estates Rezone.

Watterson asked about annexation into Smithfield City.

Brent Lawyer stated that the property owners to the north and west have applied and been denied. However, some services have been extended.

Todd Davies stated he is the property owner to the north and does not have sewer but does have water through property he owns that is in Smithfield.

Staff Report: Fritz Tower Rezone

4 February 2021

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Larry Soule

Parcel ID#: portion of 01-081-0031

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:
1478 West 6710 South
near Hyrum

Acres: part of 5.03

Current Zoning:
Agricultural (A10)

Proposed Zoning:
Public Infrastructure
Overlay (PI)

Surrounding Uses:

North – Agricultural/Residential
South – Agricultural
East – Agricultural/Residential
West – Agricultural



FINDINGS OF FACT (17)

A. Request description

1. A request to add the Public Infrastructure (PI) overlay zone to a 1,600-square-foot (40' x 40') portion of a 5.03 acre property located in the Agricultural (A10) Zone.
2. This rezone may allow the construction of a public infrastructure project with approval of a Conditional Use Permit.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject property is legal as it is a lot in the Nautica Subdivision that approved in June 2016 and recorded in October 2017. The property is split by a 66-foot right-of-way that was dedicated as part of the subdivision approval. The proposed overlay area will be located on the south side of the dedicated right-of-way.
- ii. Schedule of Zoning Uses: Under the current County Land Use Code, the Public Infrastructure (PI) Overlay Zone identifies additional uses, including the following, that are allowed as a conditional use or zoning clearance in the PI Overlay Zone, but are not permitted in the current A10 Zone:
 - 5600 Utility Facility, Transmission
 - 5610 Utility Facility, Distribution
 - 5700 Telecommunication Facility, Major
 - 5710 Telecommunication Facility, Minor (ZC)
 - 5800 Public Airport
 - 5900 Solid Waste Facilities
- iii. Adjacent uses: The properties directly adjacent to the subject properties are currently used primarily for agricultural purposes with scattered residential to the north and east. Within a ½ mile of the subject property there are 22 parcels with a home and 47 parcels without a home.
- iv. Zone Placement: The County Land Use Ordinance §17.080.050 states that overlay zoning districts may be created to reflect unique boundaries that may or may not utilize existing property lines. Overlay zoning districts may be approved by the land use authority in sizes and /or configurations particular to the needs of the proposed use.
- v. Annexation Areas: The subject property is located within the Hyrum City future annexation area.

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The County Land Use Ordinance §17.08.050 [B] identifies the purpose of the PI Overlay Zone and includes the following:
 - a. “Provide for the siting and operation of public infrastructure in an environmentally sound and economically competitive manner.
 - b. Inform current and potential residents of the county of the possible location of future public infrastructure locations.
 - c. Ensure that any public infrastructure be designed, constructed, and operated in a safe and efficient manner, and in compliance with all federal, state, and local laws and regulations for the protection of the general health, welfare, and safety of the citizens of the county.”
 - a. Consideration of impacts related to uses allowed within the PI Zone will be addressed as part of each respective approval process required prior to site development activities.
 - b. This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
6. Consideration of impacts related to uses allowed within the PI Overlay Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

7. The Road Manual specifies the following:
 - a. §2.1-A-6 Mountain Road, Table 2.2 Roadway Typical Sections: Roads with up to 30 Average Daily Traffic (ADT). This category is appropriate for use on forest access roads, mountain roads, back roads, and other special use facilities. Gravel roads are most typical, but some roads have limited improvements or are “two-track” in nature.
 - b. Mountain Roads must meet the minimum a single 12-foot wide travel lane and does not require shoulders. Mountain roads can be gravel with 14-inches depth of granular borrow, and a 6-inches depth of road base, and a 66-foot wide right-of-way (ROW).
8. A basic review of the access to the subject property identifies the following:
9. Primary access to the subject property is from 1600 West, a County road.
10. 1600 West:
 - a. Is an unimproved existing county facility that provides access to agricultural land.
 - b. Is classified as a Mountain Road.
 - c. Consists of an average width of 14 feet gravel surface with no shoulders.
 - d. Has a dedicated right-of-way of 66 feet.
 - e. Maintenance provided by the County in the summer, but there is no winter maintenance.

D. Service Provisions:

11. §16.04.080 [C] Fire Control – The County Fire District had no comments on the rezone. Future access must be reevaluated and may require improvements based on the location of any proposed structure on lots created through a subdivision process.
12. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental provides refuse collection in this area, but had no comments on the rezone request.

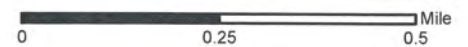
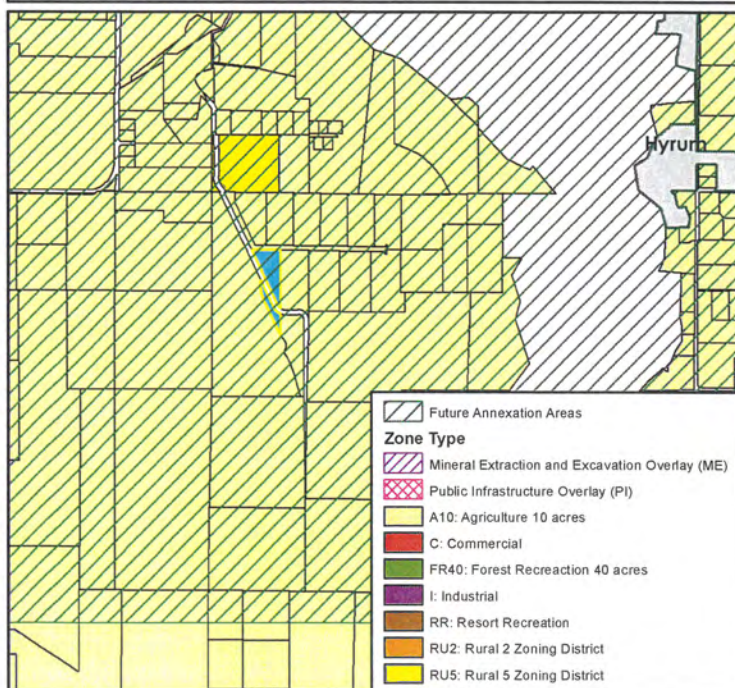
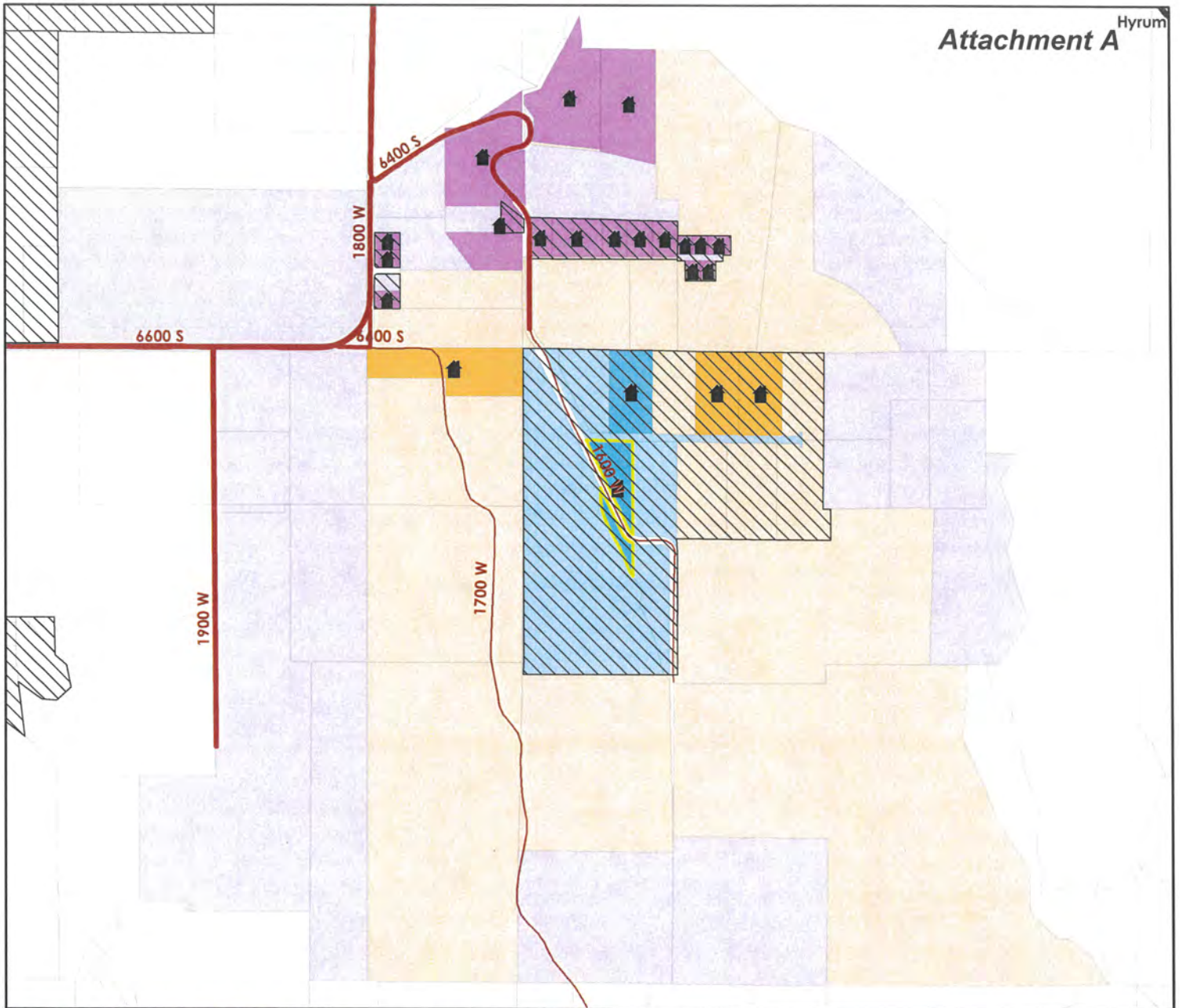
E. Public Notice and Comment—§17.02.040 Notice of Meetings

13. Public notice was posted online to the Utah Public Notice Website on 22 January 2021.
14. Notice was published in the Herald Journal on 23 January 2021.
15. Notices were posted in three public places on 22 January 2021.
16. Notices were mailed to all property owners within 300 feet and Mendon City on 22 January 2021.
17. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Fritz Tower Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Public Infrastructure (PI) Overlay Zone as identified under §17.08.050[B] of the Cache County Code.
2. As per §2.4-A-1-c-iii, unmanned utility facilities are exempt from meeting roadway standards.



Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

Average Parcel Size

Adjacent Parcels	With a Home: 5.5 Acres (2 Parcels)
	Without a Home: 16.3 Acres (4 Parcels)
1/4 Mile Buffer	With a Home: 6.6 Acres (5 Parcels)
	Without a Home: 27.4 Acres (22 Parcels)
1/2 Mile Buffer	With a Home: 3.9 Acres (22 Parcels)
	Without a Home: 22.4 (47 Parcels)



Antenna Location Legal Description

Commencing at the Cache County Surveyors Brass Cap Monument found at the Northwest Corner of Section 17, Township 10 North, Range 1 East of the Salt Lake Base and Meridian, from which the Tim V. Gibbons Aluminum Cap found at the West 1/4 Corner of said Section 17 Bears South 00°00'42" West 2,663.11 feet; and running thence South 27°42'17" East 1890 feet to the true point of beginning; thence East 30 feet; thence South 40 feet; thence West 40 feet; thence North 40 feet; thence East 10 feet to the true point of beginning

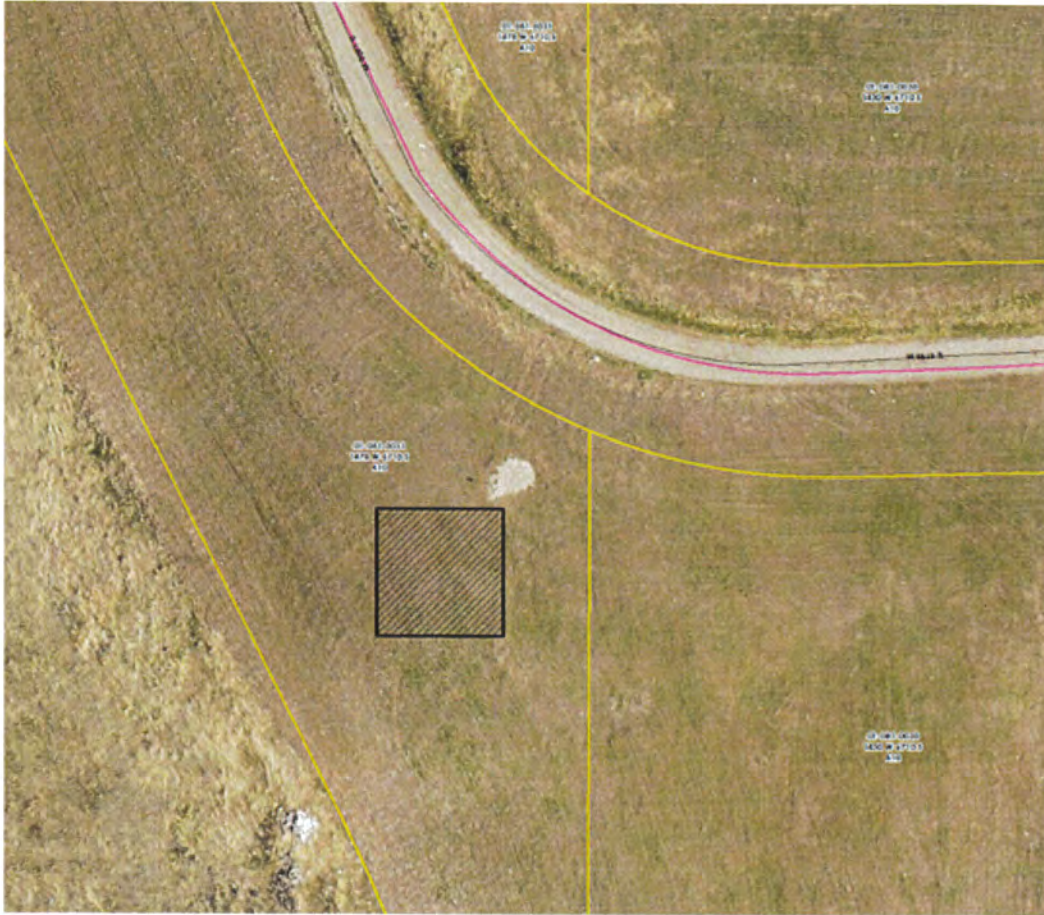


Exhibit B: Ordinance 2021-06
Zoning Map of Cache County – Affected Portion
Fritz Tower Rezone



The following legal description reflects the noted portion of the property to apply the Public Infrastructure (PI) Overlay Zone:

Portion of 01-081-0031

Antenna Location Legal Description

Commencing at the Cache County Surveyors Brass Cap Monument found at the Northwest Corner of Section 17, Township 10 North, Range 1 East of the Salt Lake Base and Meridian, from which the Tim V. Gibbons Aluminum Cap found at the West 1/4 Corner of said Section 17 Bears South 00°00'42" West 2,663.11 feet; and running thence South 27°42'17" East 1890 feet to the true point of beginning; thence East 30 feet; thence South 40 feet; thence West 40 feet; thence North 40 feet; thence East 10 feet to the true point of beginning

**CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021**

ATTACHMENT 4

Ordinance No. 2021-07
Cache County, Utah
Dry Canyon Estates Rezone

An ordinance request to amend the County Zoning Map by rezoning 20 acres from the
Agricultural (A10) Zone to the Rural 2 (RU2) Zone

Whereas, the "County Land Use Development and Management Act," Utah Code Ann. §17-27a-101 et seq., as amended (the "Act"), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County's Planning Commission (the "Planning Commission") shall prepare and recommend to the county's legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission's recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

Whereas, on February 4, 2021, the Planning Commission held a public hearing, accepted all comments, and recommended the denial of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on March 9, 2021, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County's Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A. The location of the subject property is compatible with the purpose of the Rural (RU2) Zone as identified under §17.08.030[A] of the Cache County Code as it:
- Is in close proximity to the Smithfield City boundary.
 - Allows for residential development in a moderately dense pattern that can allow for rural subdivisions without impeding adjacent agricultural uses.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A. Exhibit A: Rezone summary and information
B. Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on _____, 2021. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and adopted DENIED, 2021.

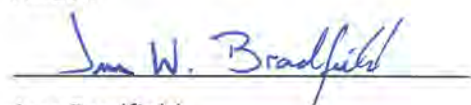
	In Favor	Against	Abstained	Absent
Borup		X		
Erickson		X		
Gunnell		X		
Tidwell		X		
Ward	X			
Worthen	X			
Zilles		X		
Total	2	5		

Cache County Council:



Gina Worthen, Chair
Cache County Council

Attest:



Jess Bradfield
Cache County Clerk

Publication Date: _____, 2021

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Public hearing to be held on March 9, 2021.
If approved, the rezone will take effect 15 days from the date of approval.

Denial (5-yea; 0-nay).
Public hearing held on February 4, 2021.

1. The RU2 Zone is incompatible with the surrounding properties and pattern of development.
2. Services to public utilities is not sufficient to support a higher density development at this location adjacent to Smithfield City.
3. Issues with infrastructure would be better addressed as part of a Smithfield City development through annexation.
4. Smithfield City has expressed their opposition to rezones within their future annexation area and their future land use map indicates this area will be agricultural/greenbelt, not residential development.

Chris Harrild

Angie Zetterquist

This ordinance amends the County Zoning Map by rezoning 20.00 acres of property from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.

Staff Report to Planning Commission

Christensen commented that notice for property owners is 300 feet from the project and that could be why Pacific Corp wasn't notified.

Harrild stated they will look at notification and make sure Eve is notified going forward.

07:36:00

Parker motioned to close the public hearing; Watterson seconded; Passed 5, 0.

Olsen motioned to continue the Cache Valley Compost Facility for up to 90 days; Watterson seconded; Passed 5, 0.

07:39:00

#3 Public Hearing (5:45 PM): Fritz Tower Rezone

Zetterquist reviewed the staff report for the Fritz Tower Rezone.

Staff and **Commissioners** discussed the location, the tower, and the reason for the rezone.

Larry Soule commented the tower was constructed in January of 2019 but he did not construct the tower. The tower is 40 feet tall and broadcasts internet and will eventually broadcast channel 15. He originally broadcasted out of Clarkston but there were issues. This is a great location for broadcasting.

07:48:00

Parker motioned to open the public hearing; Christensen seconded; Passed 5, 0.

07:50:00

Olsen motioned to close the public hearing; Watterson seconded; Passed 5, 0.

Watterson motioned to recommend approval to the Cache County Council for the Fritz Tower Rezone with the conclusions as written; Olsen seconded; Passed 5, 0.

07:51:00

#4 Public Hearing (5:55 PM): Dry Canyon Estates Rezone

Zetterquist reviewed the staff report for the Dry Canyon Estates Rezone.

Watterson asked about annexation into Smithfield City.

Brent Lawyer stated that the property owners to the north and west have applied and been denied. However, some services have been extended.

Todd Davies stated he is the property owner to the north and does not have sewer but does have water through property he owns that is in Smithfield.

Christensen asked if annexation had been applied for.

Mr. Lawyer stated he talked with the city but did not apply.

Christensen asked if booster pumps had been talked about with the City.

Mr. Lawyer stated they did talk about booster pumps but there is insufficient pressure in that area. They are going through the process of applying for a well. After reviewing the conclusions and conditions, with regards to number 1, this would be smaller lots than what is in the area. It is our intent to ask Smithfield City to provide water and sewer for the subdivision.

Sands asked if Mr. Lawyer would consider seeking annexation.

Mr. Lawyer stated no because of the rejection of the surrounding property owners seeking annexation and being denied.

07:59:00

Christensen motioned to open the public hearing; Olsen seconded; Passed 5, 0.

08:00:00

Parker motioned to extend the meeting for 30 minutes; Watterson seconded; Passed 5, 0.

Ted Stokes commented regarding the gun range and safety for that gun range and the proximity of homes.

Mr. Lawyer stated he is aware of the gun range and that mishandling of firearms but gun owners tends to be rare. As far as proximity it does not seem to be an issue but if felt necessary a berm could be constructed.

Mr. Stokes stated that there is nothing within 700 feet at this point according to Google Earth.

Thomas Burningham commented in support of the development.

08:08:00

Watterson motioned to close the public hearing; Olsen seconded; Passed 5, 0.

Staff and Commissioners discussed the RU2 zone, septic tanks in the water recharge zone, infrastructure,

Mr. Lawyer stated the Bear River Health Department (BRHD) has been contacted and should not be an issue as long as the standards are met.

Commissioners discussed septic tanks.

Christensen motioned to recommend denial to the County Council for the Dry Canyon Estates Rezone based on the conclusions and density; Parker seconded; Passed 4, 1 (Olsen voted nay)

Staff Report: Dry Canyon Estates Rezone

4 February 2021

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Brent Lawyer

Parcel ID#: 08-124-0001

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:

Acres: 20.0

~300 South 1400 East

Smithfield

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Rural 2 (RU2)

Surrounding Uses:

North – Agricultural/Residential

South – Agricultural

East – Agricultural

West – Smithfield City/Residential



FINDINGS OF FACT (18)

A. Request description

1. A request to rezone 20.0 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.
2. This rezone may allow the parcel to be legally divided into a maximum of 10 separate lots as part of a subdivision process.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject property is legal as it is in the same size and configuration as of August 8, 2006. Under the current density requirements of the Agricultural (A10) Zone, the subject property may potentially be divided into a maximum of 2 lots.
- ii. Average Lot Size: There are 12 parcels immediately adjacent to the subject property; one with a home in unincorporated County and an average lot size of 11.7 acres and 11 without a home, 8 in the unincorporated County, and 3 in Smithfield, with an average lot size of 65.6 acres and 19.8 acres, respectively.

Within a ¼ mile buffer of the proposed rezone, there is still just one parcel in unincorporated County with a home and an average size of 11.7 acres. In the ¼ mile buffer area, there are 12 parcels in Smithfield City with a home and an average size of 0.5 acres. Parcels without a home in the ¼ buffer area have an average size of 45.5 acres (13 parcels) in unincorporated County and 5.5 acres in Smithfield (19 parcels). When the buffer is expanded to ½ mile of the proposed rezone: parcels with a home in the County average 11.7 acres (1 parcel) and 0.3 acres in Smithfield (172 parcels). There are 22 parcels without a home in the County within ½ mile of the proposed rezone averaging 61.4 acres and 50 parcels in Smithfield without a home with an average size of 4.0 acres. (Attachment A)

The proposed RU2 zone allows a maximum density of 1 lot for every 2 acres, whereas the current A10 zone allows a maximum density of 1 lot for every 10 acres. With approximately 20.0 acres of property, the subject property may have the potential to be divided into a maximum of 2 lots under the current A10 Zone standards. A rezone to RU2 may allow up to 10 buildable lots.
- iii. Schedule of Zoning Uses: Under the current County Land Use Ordinance, the RU2 Zone is more restrictive in the uses allowed when compared to the Agricultural (A10) Zone. There are no uses that are allowed as a permitted or conditional use within the RU2 Zone that are not allowed as a permitted or conditional use within the A10 Zone. The following uses are conditional uses in the A10 Zone but are not allowed in the RU2 Zone:
 - Agricultural Manufacturing
 - Recreational Facility
 - Cemetery
 - Private Airport
 - Concentrated Animal Feed Operation
 - Livestock Auction Facility
 - Topsoil Extraction
- iv. Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and single family dwellings and the boundary of Smithfield City lies along the western boundary of the proposed rezone.
- v. Annexation Areas: The subject property is located within the Smithfield City future annexation area. The future land use map for Smithfield identifies this area as agricultural/greenbelt. Smithfield City has provided a statement that they are opposed to rezones within their future annexation area. (Attachment B)
- vi. Zone Placement: As identified by the Planning Commission and the County Council at the time the RU2 Zone was adopted, the intended/anticipated placement of this zone was in areas of the unincorporated county adjacent to municipalities. The

Smithfield City boundary, at its closest point, is immediately adjacent to the subject rezone boundary on the west.

The nearest RU2 zone is located on the west side of Smithfield along 800 West more than 3 miles away from the subject property by the most direct road route. This RU2 zone was approved as the Birch Hollow South Rezone in June 2018. The rezone was for a 10.15-acre parcel located on 800 West, a Smithfield City road.

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The current County Land Use Ordinance does not specify appropriate locations for the Rural 2 (RU2) Zone but does contain possible guidelines for its implementation. County Land Use Ordinance §17.08.030 [B] [1] identifies the purpose of the RU2 Zone and includes the following:
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.
 - b. To implement the policies of the Cache Countywide Comprehensive Plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipal standards.
 - c. This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
6. Consideration of impacts related to uses allowed within the RU2 Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

7. The Road Manual specifies the following:
 - a. §2.1-A-4 Rural Road, Table 2.2 Roadway Typical Sections: Roads with up to 30 ADT. This includes roadways that have the capacity for moderate to low speeds and low volumes. This category provides access to farms, other agricultural uses, and dispersed rural residences. Gravel or chip & seal road surfacing is typically acceptable and must meet the minimum standard of two, 10' wide gravel travel lanes with 2' wide gravel shoulders (24' total width), 14" depth of granular borrow, a 6" depth of road base, and chip-seal requirements as applicable
 - b. §2.1-A-3 Local Road, Table 2.2 Roadway Typical Sections: Roads with approximately 40 to 1500 Average Daily Traffic (ADT). This includes roadways that have the capacity for moderate to low speeds and moderate volumes. This category provides a balance between through traffic movements and direct access. These facilities move both regional and local rural traffic with emphasis on local movements.
 - c. Local Roads must meet the minimum standard of two, 10-foot wide paved travel lanes with 2-foot wide shoulders: 1-foot paved, 1-foot gravel (24 feet total width), 14-inches depth of granular borrow, a 6-inches depth of road base, 2.5-inches of bituminous surface course (asphalt), and a 66-foot wide right-of-way (ROW).
8. A basic review of the access to the subject property identifies the following:
9. Primary access to the subject properties is from Dry Canyon Road, a County road, and 300 South, a Smithfield City road.

10. 300 South:

- a. Is an existing Smithfield City facility that provides access to multiple dwellings, agricultural uses, and vacant lots.
- b. It is a fully constructed 42 feet wide street with curb, gutter, and sidewalk.
- c. It abruptly ends and becomes Smithfield Dry Canyon Road, an unimproved County road.
- d. Is maintained year round by Smithfield City.

11. Smithfield Dry Canyon Road:

- a. Is an existing County facility that provides access to the Forest Service, a shooting range, and the Smithfield City water tanks.
- b. Is closed seasonally during winter.
- c. Is classified as a Mountain Road.
- d. Is an unimproved, single lane, gravel road that does not provide an adequate level of service for development. If development were permitted on the road, it would be required to meet a minimum Rural road standard or greater and would need to be fully improved.

D. Service Provisions:

- 12. §16.04.080 [C] Fire Control – The County Fire District had no comments on the rezone. Future access must be reevaluated and may require improvements based on the location of any proposed structure on lots created through a subdivision process.
- 13. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental provides refuse collection in this area, but had no comments on the rezone request.

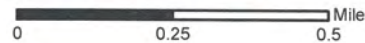
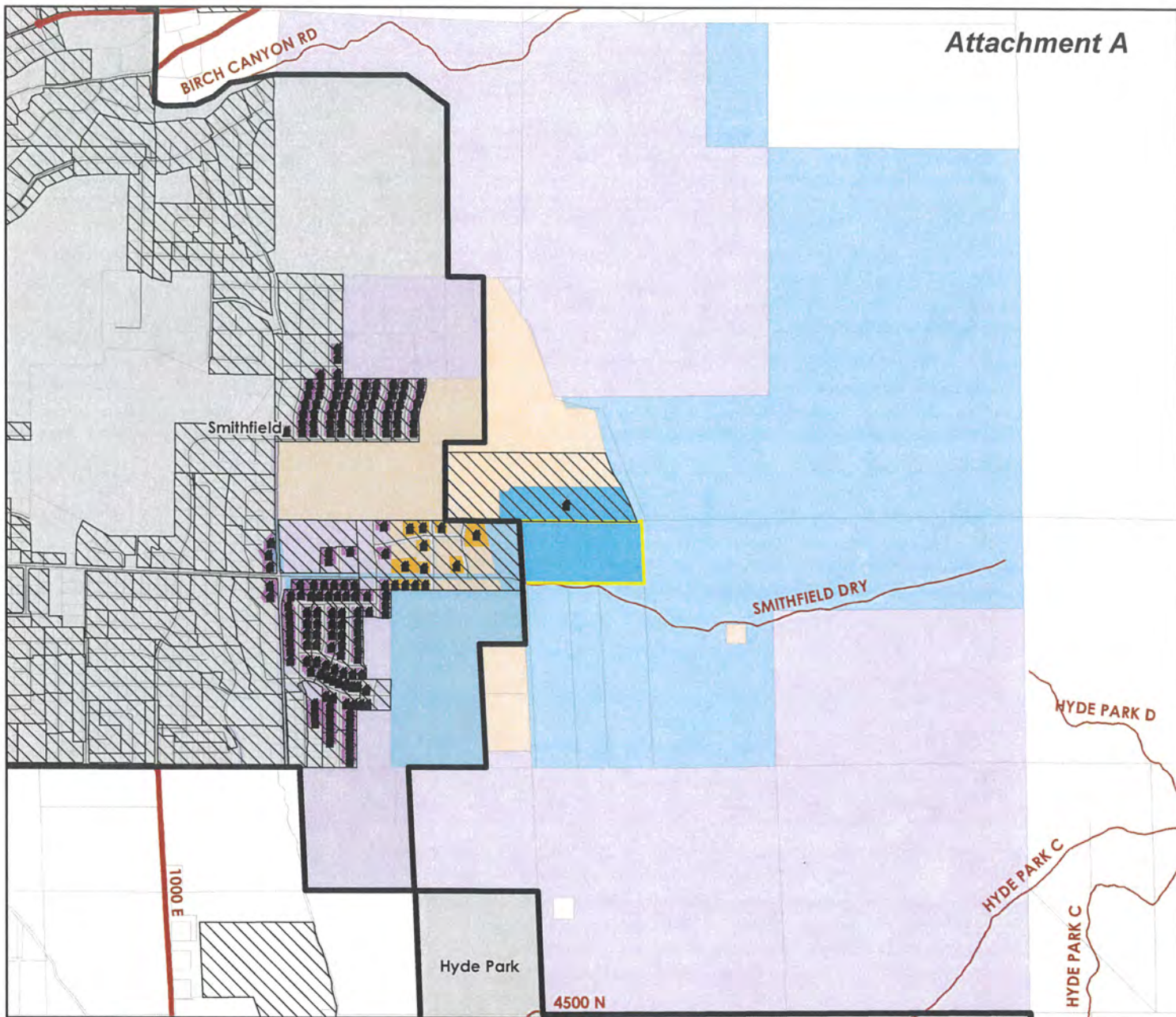
E. Public Notice and Comment—§17.02.040 Notice of Meetings

- 14. Public notice was posted online to the Utah Public Notice Website on 22 January 2021.
- 15. Notice was published in the Herald Journal on 23 January 2021.
- 16. Notices were posted in three public places on 22 January 2021.
- 17. Notices were mailed to all property owners within 300 feet and Smithfield City on 22 January 2021.
- 18. At this time, no written public comment regarding this proposal has been received by the Development Services Office, with the exception of the statement from Smithfield City opposing a rezone in their future annexation area (Attachment B).

Planning Commission Conclusion

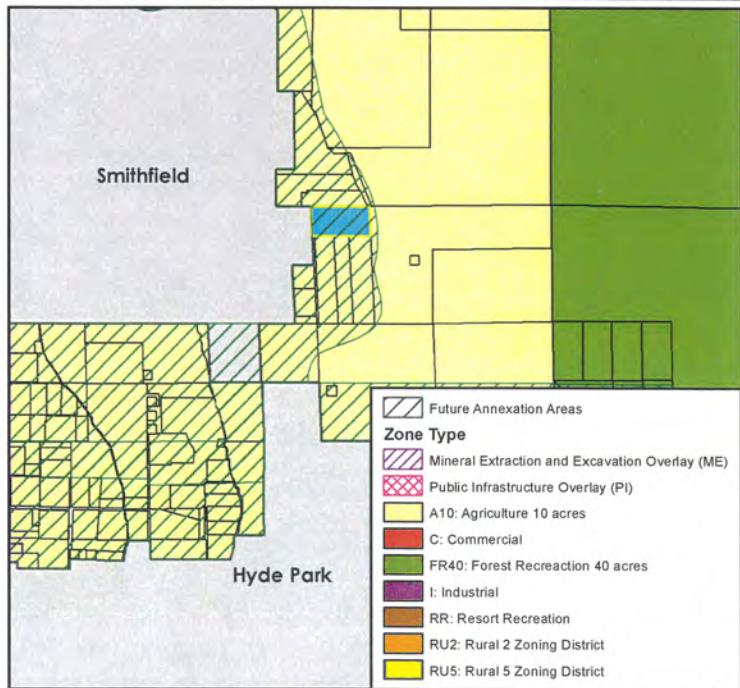
Based on the findings of fact noted herein, the Dry Canyon Estates Rezone is hereby recommended for denial to the County Council as follows:

- 1. The RU2 Zone is incompatible with the surrounding properties and pattern of development.
- 2. Services to public utilities is not sufficient to support a higher density development at this location adjacent to Smithfield City.
- 3. Issues with infrastructure would be better addressed as part of a Smithfield City development through annexation.
- 4. Smithfield City has expressed their opposition to rezones within their future annexation area and their future land use map indicates this area will be agricultural/greenbelt, not residential development.



Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways



Average Parcel Size

Adjacent Parcels	With a Home: 11.7 Acres (1 Parcel)
	Without a Home: 65.6 Acres (8 Parcels)
	Without a Home in Smithfield: 19.8 Acres (3 Parcels)
1/4 Mile Buffer	With a Home: 11.7 Acres (1 Parcel)
	With a Home in Smithfield: 0.5 Acres (12 Parcels)
	Without a Home: 45.5 Acres (13 Parcels)
1/2 Mile Buffer	Without a Home in Smithfield City: 5.5 Acres (19 Parcels)
	With a Home: 11.7 Acres (1 Parcel)
	With a Home in Smithfield City: 0.3 Acres (172 Parcels)
	Without a Home: 61.4 Acres (22 Parcels)
	Without a Home in Smithfield City: 4 Acres (50 Parcels)



1/11/2021



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Fwd: Conversation

Brent Lawyer <brent@capfunding.net>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Wed, Dec 9, 2020 at 11:41 AM

Let me know if this works.


Sincerely,

Brent J. Lawyer, Principal
Capstone Commercial Finance
1755 North 1780 East
North Logan, Utah 84341
Cell: 435-770-8396

----- Forwarded message -----

From: **Craig Giles** <cgiles@smithfieldcity.org>
Date: Wed, Dec 9, 2020 at 10:38 AM
Subject: RE: Conversation
To: Brent Lawyer <brent@capfunding.net>
Cc: Clay Bodily <cbodily@smithfieldcity.org>, Brian Boudrero <bboudrero@smithfieldcity.org>, Justin Lewis <jlewis@smithfieldcity.org>, Jeff Barnes <jbarnes@smithfieldcity.org>

Brent,

This sums up our conversation. Again, the city opposes developments that fall within the annexation boundary of the city. Here is the state rules that address booster pumps #3. 

R309-550-11. Service Connections and Plumbing.

(1) Service Taps.

Service taps shall not jeopardize the quality of the system's water.

(2) Plumbing.

(a) Water services and plumbing shall conform to the State-adopted Plumbing Code.

(b) Pipes and pipe fittings installed after January 4, 2014, shall be "lead-free" in accordance with Section 1417 of the federal Safe Drinking Water Act. They shall be certified meeting the ANSI/NSF 372 or Annex G of ANSI/NSF 61.

(3) Individual Home Booster Pumps.

Individual booster pumps shall not be allowed for individual service from the public water supply mains. Exceptions to the rule may be granted by the Director if it can be shown that the granting of such an exception will not jeopardize the public health.

(4) Service Lines.

(a) Service lines shall be capped until connected for service.

12/11/2020

Cache County Corp. Mail - Fwd: Conversation

Attachment B

(b) The portion of the service line under the control of the water system is considered to be part of the distribution system.

(5) Service Meters and Building Service Line.

Connections between the service meter and the home shall be in accordance with the State-adopted Plumbing Code.

Thanks,

Craig Giles

City Manager

96 S. Main Street

Smithfield, UT 84335

435-792-7997



From: Brent Lawyer [mailto:brent@capfunding.net]
Sent: Wednesday, December 02, 2020 4:11 PM
To: Craig Giles <cgiles@smithfieldcity.org>
Subject: Conversation

Craig,

Attached is a summary of our conversation yesterday; before I send it to the county I wanted to make sure I documented and understood everything correctly. Would you mind briefly reviewing and confirming that is the case? Thanks.

Sincerely,

Brent J. Lawyer, Principal

Capstone Commercial Finance

1755 North 1780 East

North Logan, Utah 84341

Cell: 435-770-8396



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Fwd: Conversation

Brent Lawyer <brent@capfunding.net>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Wed, Dec 9, 2020 at 11:47 AM

Does this work?
Sincerely,

Brent J. Lawyer, Principal
Capstone Commercial Finance
1755 North 1780 East
North Logan, Utah 84341
Cell: 435-770-8396

----- Forwarded message -----
From: **Brent Lawyer** <brent@capfunding.net>
Date: Wed, Dec 2, 2020 at 4:10 PM
Subject: Conversation
To: <cgiles@smithfieldcity.org>

Craig,
Attached is a summary of our conversation yesterday; before I send it to the county I wanted to make sure I documented and understood everything correctly. Would you mind briefly reviewing and confirming that is the case? Thanks.

Sincerely,

Brent J. Lawyer, Principal
Capstone Commercial Finance
1755 North 1780 East
North Logan, Utah 84341
Cell: 435-770-8396

20201201 Smithfield city response letter (signed).pdf
78K

December 1, 2020

From: Brent J Lawyer
Capstone
435-770-8396
brent@capfunding.net

Re: Rezone application for parcel 08-124-0001

To Whom It May Concern:

This letter details the conversations held with Smithfield City regarding parcel 08-124-0001, aka the "Snell" property, located at approximately 300 S 1400 E, Smithfield UT 84335. A preapplication conference was held with Craig Giles, Smithfield City manager by phone at 11:05 AM on 12/01/2020. The property is located in the county and information was requested from Smithfield City regarding the following items:

a) Provision of services (water, sewer):

In the preapplication conference, the city stated it is unable to provide water services to this location as the pressure would be too low to meet minimum requirements. Additionally, use of a booster pump is prohibited on their municipal system.

The city does not typically provide sewer services independent of water services since their billing system is not set to handle that; however, a petition to the city council may be submitted to request an exception to this policy. There are sewer services located in 300 S adjacent to the subject property.

b) Access off city road(s)

In the preapplication conference, the city stated it considers their municipal streets to be public rights of way and no permission is required to access one's property off a city street. 300 S terminates at the western property line of the subject property, in part, and 'Dry Canyon Road' continues East from there.

c) Annexation

In the preapplication conference, the city stated it would be willing to consider annexation but would still be unable to provide water services if that were the case (see above). The property is located inside the annexation boundaries on the future land use master plan. Zoning on the master plan shows as being reserved for greenbelt/ag use. See attached exhibit. It is unknown whether the inability of the city to provide services would negate potential approval of annexation.

d) Documentation regarding the above items.

In the preapplication conference, the city stated it does not provide letters to the county regarding provision of services or regarding access off city roads. The city states they have communicated this policy previously to the County.

Should you have questions regarding the preceding information, please contact me as noted above.

Sincerely,

Brent J Lawyer

Brent J Lawyer

Exhibit B: Ordinance 2021-07
Zoning Map of Cache County – Affected Portion
Dry Canyon Estates Rezone



The following legal description reflects the noted properties above to be rezoned from Agricultural (A10) to Rural 2 (RU2):

08-124-0001

BEG AT NW COR OF NW/4 SEC 36 T 13N R 1E, E 80 RDS S 40 RDS W 80 RDS N 40 RDS TO BEG
CONT 20 AC C1569A

**CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021**

ATTACHMENT 5

Ordinance No. 2021-08

Cache County, Utah

Mountain View Subdivision Rezone

An ordinance request to amend the County Zoning Map by rezoning 6.69 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

Whereas, on February 4, 2021, the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on March 9, 2021, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A. The location of the subject property is compatible with the purpose of the Rural (RU2) Zone as identified under §17.08.030[A] of the Cache County Code as it:
- a. Is in close proximity to the Mendon City boundary.
 - b. Allows for residential development in a moderately dense pattern that can allow for rural subdivisions without impeding adjacent agricultural uses.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A. Exhibit A: Rezone summary and information
B. Exhibit B: Zoning Map of Cache County showing affected portion.

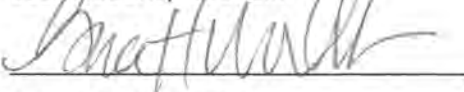
6. Effective date

This ordinance takes effect on _____, 2021. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and adopted 9th Day of March, 2021.

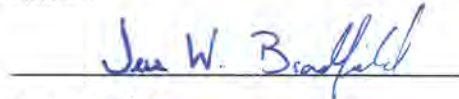
	In Favor	Against	Abstained	Absent
Borup	X			
Erickson		X		
Gunnell	X			
Tidwell	X			
Ward	X			
Worthen	X			
Zilles	X			
Total	6	1		

Cache County Council:



Gina Worthen, Chair
Cache County Council

Attest:



Jess Bradfield
Cache County Clerk

Publication Date: _____, 2021

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If approved, the rezone will take effect 15 days from the date of approval.

Staff Report to Planning Commission

08:20:00

#5 Public Hearing (6:10 PM): Mountain View Subdivision Rezone

Zetterquist reviewed the staff report for the Mountain View Subdivision Rezone.

Staff and **Commissioners** discussed access, water, and size of lots in the surrounding area.

Steve Krambule commented on matching the surrounding area with lot size and access and asked about the private drive.

Phillips responded the spacing from road to road access is 300 feet and spacing can change depending on the use for private home or private road.

Watterson asked if annexation into Mendon City has been applied for.

Mr. Krambule stated no.

08:30:00

Olsen** motioned to extend the meeting for 10 minutes; **Parker** seconded; **Passed 5, 0.

Harrild asked a question from the chat: aren't the adjacent accesses limited to only 5 per road?

Harrild stated yes but additional review would need to be done.

Phillips stated there are some changes regarding paving the road for the number of homes on a private road but not the number of accesses.

Jeremiah Workman commented in opposition of the rezone due to water and irrigation.

08:37:00

Parker** motioned to open the public hearing and extend the meeting by 10 more minutes; **Watterson** seconded; **Passed 5, 0.

Harrild asked a question from the chat about using the existing private road. There would need to be permission granted from the existing subdivision to use the private road.

Harrild asked a question from the chat regarding width of access and the width of the access may be affected depending on the number of homes accessing the road. Those specifics will be addressed at a subdivision application.

Mr. Krambule commented on the narrow strip at the west end of the property and water.

08:41:00

Parker** motioned to close the public hearing; **Watterson** seconded; **Passed, 5, 0.

Commissioners discussed the RU2 zone, septic, and water.

*Olsen motioned to recommend approval to the County Council for the Mendon View Subdivision Rezone with the stated findings of fact and conclusions; **Parker** seconded; **Passed 5, 0.***

#6 Discussion: Amendments to Title 27 regarding a new use for a small-scale slaughter facility

Removed from the agenda.

Harrild informed the Commission of what has been going on with the General Plan.

Staff and **Commission** discussed roads. The Council did vote to approve the changes discussed at the last meeting.

08:52:00

Adjourned

Staff Report: Mountain View Subdivision Rezone

4 February 2021

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Steve Krumbule

Parcel ID#: 11-009-0009

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:
700 South 5400 West
Mendon

Acres: 6.69

Current Zoning:
Agricultural (A10)

Proposed Zoning:
Rural 2 (RU2)

Surrounding Uses:

North – Agricultural/Residential

South – Agricultural/Residential

East – Agricultural

West – Railroad/Residential/Mendon City



FINDINGS OF FACT (16)

A. Request description

1. A request to rezone 6.69 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.
2. This rezone may allow the parcel to be legally divided into a maximum of 3 separate lots as part of a subdivision process.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject property is legal as it is in the same size and configuration as August 8, 2006. Under the current density requirements of the Agricultural (A10) Zone, the subject property cannot be further divided.
- ii. Average Lot Size: There are 13 parcels immediately adjacent to the subject property in unincorporated County; six with a home and an average lot size of 5.6 acres and 7 without a home and an average lot size of 1.5 acres. The properties to the north and south of the subject property are two existing subdivisions (i.e., Mendon Shadow and Mendon Shadow Phase 2 Subdivisions) each with 5 lots.

Within a ¼ mile buffer of the proposed rezone, there are 7 parcels in unincorporated County with a home and an average size of 1.5 acres. In the ¼ mile buffer area, there are 25 parcels in Mendon City with a home and an average size of 0.8 acres. Parcels without a home in the ¼ buffer area have an average size of 22 acres (21 parcels) in unincorporated County and 6.5 acres in Mendon (7 parcels).

When the buffer is expanded to ½ mile of the proposed rezone: parcels with a home in the County average 4.5 acres (10 parcels) and 0.9 acres in Mendon (144 parcels). There are 48 parcels without a home in the County within ½ mile of the proposed rezone averaging 15.6 acres and 20 parcels in Mendon without a home with an average size of 3.3 acres. (Attachment A)

The proposed RU2 zone allows a maximum density of 1 lot for every 2 acres, whereas the current A10 zone allows a maximum density of 1 lot for every 10 acres. With approximately 6.69 acres of property, the subject property cannot be further divided under the current A10 Zone standards. A rezone to RU2 may allow up to 3 buildable lots.
- iii. Schedule of Zoning Uses: Under the current County Land Use Ordinance, the RU2 Zone is more restrictive in the uses allowed when compared to the Agricultural (A10) Zone. There are no uses that are allowed as a permitted or conditional use within the RU2 Zone that are not allowed as a permitted or conditional use within the A10 Zone. The following uses are conditional uses in the A10 Zone but are not allowed in the RU2 Zone:
 - Agricultural Manufacturing
 - Recreational Facility
 - Cemetery
 - Private Airport
 - Concentrated Animal Feed Operation
 - Livestock Auction Facility
 - Topsoil Extraction
- iv. Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and single family dwellings and the boundary of Mendon City is just west of the subject property divided by a railroad right of way.
- v. Annexation Areas: The subject property is located within the Mendon City future annexation area.
- vi. Zone Placement: As identified by the Planning Commission and the County Council at the time the RU2 Zone was adopted, the intended/anticipated placement of this zone was in areas of the unincorporated county adjacent to municipalities. The Mendon City boundary, at its closest point, is to the west of the subject property separated only by a railroad right of way.

The nearest RU2 zone is approximately 1.4 miles south of the subject property by the most direct road route. This RU2 zone was approved as the Mountain View Meadow Rezone in November 2018. The rezone was for a 6.29 acre parcel located on 2000 South, a maintained County road that required minimal improvements when the 3-lot subdivision was approved in February 2019. The next closest RU2 Zone is the 29-lot High Country Estates Subdivision that was approved in 2012 off of Highway 30 and along the Box Elder County boundary.

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The current County Land Use Ordinance does not specify appropriate locations for the Rural 2 (RU2) Zone but does contain possible guidelines for its implementation. County Land Use Ordinance §17.08.030 [B] [1] identifies the purpose of the RU2 Zone and includes the following:
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 - b. To implement the policies of the Cache Countywide Comprehensive Plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipal standards.
 - c. This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
6. Consideration of impacts related to uses allowed within the RU2 Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

7. The Road Manual specifies the following:
 - a. §2.1-A-4 Rural Road, Table 2.2 Roadway Typical Sections: Roads with up to 30 ADT. This includes roadways that have the capacity for moderate to low speeds and low volumes. This category provides access to farms, other agricultural uses, and dispersed rural residences. Gravel or chip & seal road surfacing is typically acceptable and must meet the minimum standard of two, 10' wide gravel travel lanes with 2' wide gravel shoulders (24' total width), 14" depth of granular borrow, a 6" depth of road base, and chip-seal requirements as applicable
 - b. §2.1-A-3 Local Road, Table 2.2 Roadway Typical Sections: Roads with approximately 40 to 1500 Average Daily Traffic (ADT). This includes roadways that have the capacity for moderate to low speeds and moderate volumes. This category provides a balance between through traffic movements and direct access. These facilities move both regional and local rural traffic with emphasis on local movements.
 - c. Local Roads must meet the minimum standard of two, 10-foot wide paved travel lanes with 2-foot wide shoulders; 1-foot paved, 1-foot gravel (24 feet total width), 14-inches depth of granular borrow, a 6-inches depth of road base, 2.5-inches of bituminous surface course (asphalt), and a 66-foot wide right-of-way (ROW).

8. A basic review of the access to the subject property identifies the following:
9. Primary access to the subject properties is from 5400 West, a County road.
10. 5400 West:
 - a. Is an existing county facility that provides access to multiple dwellings, agricultural uses, vacant lots, and generally serves to provide through access from Mendon City to 600 South.
 - b. Is classified as a Local Road.
 - c. The Road Manual requires a 300-foot access spacing between private driveways. The current spacing between the private access drives for the subdivisions to the north and south of the subject property is 570 feet. A new access drive to the subject property will not meet current access spacing.
 - d. Consists of an average width of 20 feet with a paved surface with a 1.5-foot paved shoulder and 2-foot wide gravel shoulders.
 - e. Is maintained year round by the County.

D. Service Provisions:

11. §16.04.080 [C] Fire Control – The County Fire District had no comments on the rezone. Future access must be reevaluated and may require improvements based on the location of any proposed structure on lots created through a subdivision process.
12. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental provides refuse collection in this area, but had no comments on the rezone request.

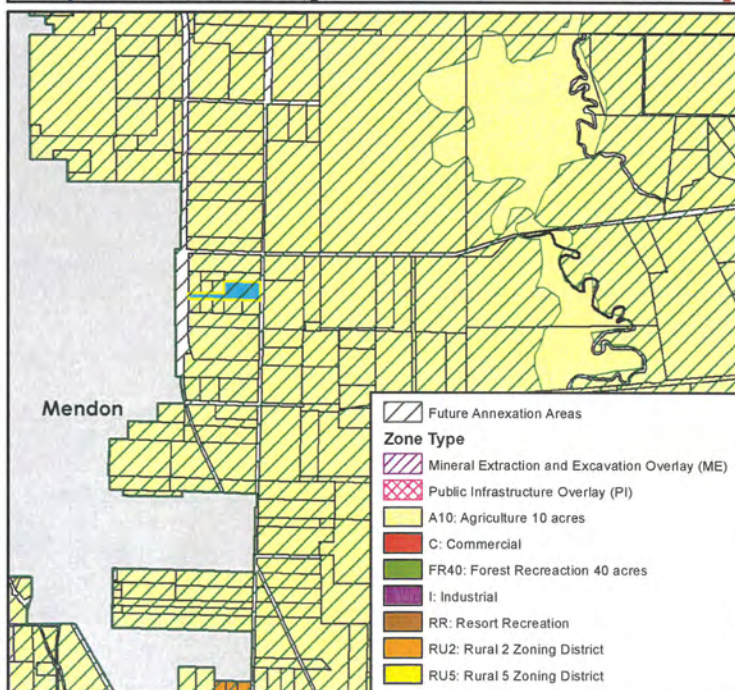
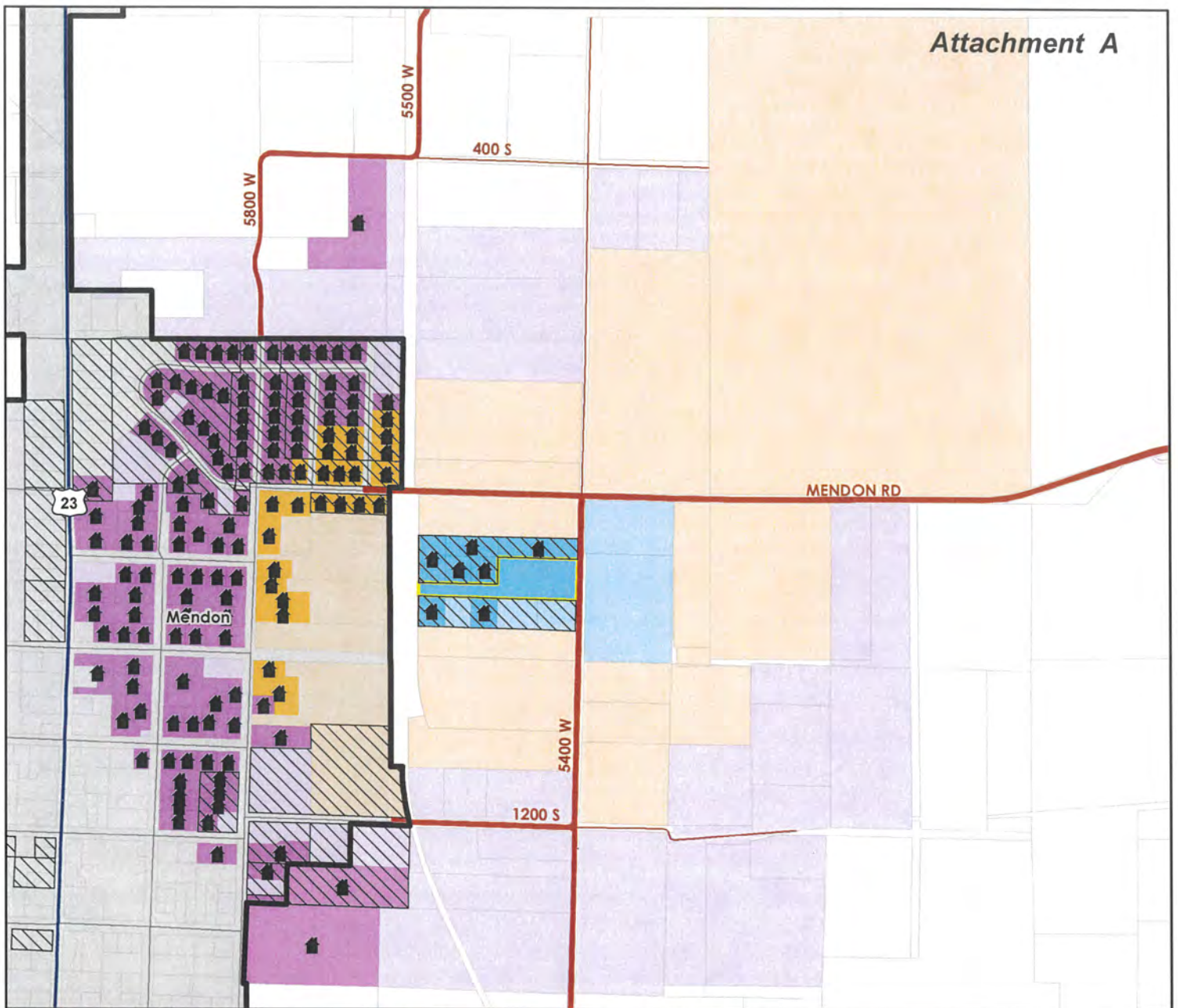
E. Public Notice and Comment—§17.02.040 Notice of Meetings

13. Public notice was posted online to the Utah Public Notice Website on 22 January 2021.
14. Notice was published in the Herald Journal on 23 January 2021.
15. Notices were posted in three public places on 22 January 2021.
16. Notices were mailed to all property owners within 300 feet and Mendon City on 22 January 2021.
17. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Mountain View Subdivision Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Rural (RU2) Zone as identified under §17.08.030[A] of the Cache County Code as it:
 - a. Is in close proximity to the Mendon City boundary.
 - b. Allows for residential development in a moderately dense pattern that can allow for rural subdivisions without impeding adjacent agricultural uses.



Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

0 0.25 0.5 Mile

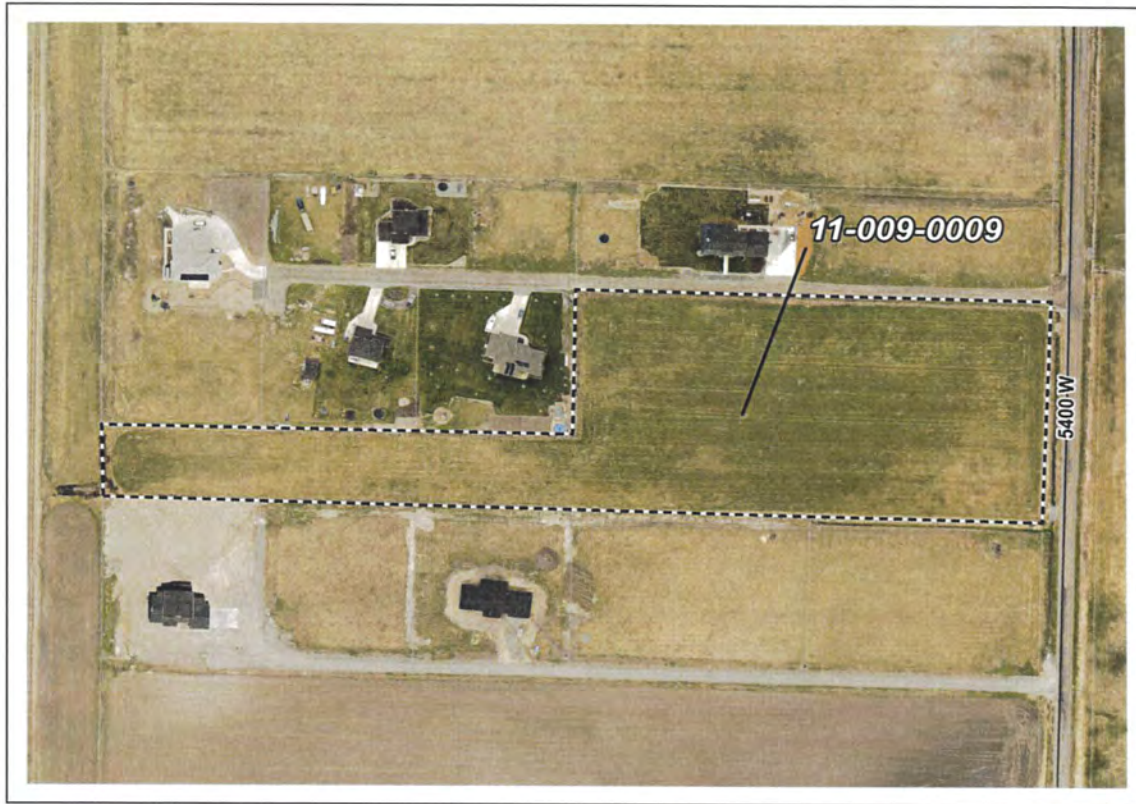
Average Parcel Size

Adjacent Parcels	With a Home: 5.6 Acres (6 Parcels)
	Without a Home: 1.5 Acres (7 Parcels)
1/4 Mile Buffer	With a Home: 1.5 Acres (7 Parcels)
	With a Home in Mendon: 0.8 Acres (25 Parcels)
	Without a Home: 22 Acres (21 Parcels)
1/2 Mile Buffer	Without a Home in Mendon City: 6.5 Acres (7 Parcels)
	With a Home: 4.5 Acres (10 Parcels)
	With a Home in Mendon City: 0.9 Acres (144 Parcels)
	Without a Home: 15.6 Acres (48 Parcels)
	Without a Home in Mendon City: 3.3 Acres (20 Parcels)



1/11/2021

Exhibit B: Ordinance 2021-08
Zoning Map of Cache County – Affected Portion
Mountain View Subdivision Rezone



The following legal description reflects the noted properties above to be rezoned from Agricultural (A10) to Rural 2 (RU2):

11-009-0009

THE E 10 CHS LOT 5 BLK 27 PLAT A MENDON FARM SVY

ALSO: BEG 10 CHS W OF SE COR LOT 5 W 10 CHS TO RR N 1.67 CH E 10 CH S TO BEG NW/4 SEC
4 T 11N R 1W CONT 6.69 AC

**CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021**

ATTACHMENT 6



**CACHE COUNTY
ORDINANCE NO. 2021 - 09**

**AN ORDINANCE AMENDING SECTION 15.08.020 OF THE CACHE COUNTY CODE
TO (1) ADOPT AND INCORPORATE INTO THE CACHE COUNTY FIRE CODE
PORTIONS OF APPENDIX D OF THE INTERNATIONAL FIRE CODE, AND (2)
UPDATE OTHER PROVISIONS OF THE CACHE COUNTY FIRE CODE**

WHEREAS, the Cache County Council has previously adopted the International Fire Code and amendments thereto, all as adopted by the Utah Code and Utah Administrative Code; and

WHEREAS, the Cache County Council has previously adopted the International Urban-Wildland Interface Code and exceptions thereto, all as adopted in the Utah Administrative Code; and

WHEREAS, the Cache County Council has previously adopted, with appropriate modifications, the National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting; and

WHEREAS, the Cache County Council desires now to adopt portions of Appendix D to the International Fire Code; and

WHEREAS, the Cache County Code's current references to the State of Utah's adoption of the International Fire Code and amendments thereto in the Utah Code and Utah Administrative Code are outdated; and

WHEREAS, the Cache County Council finds that this ordinance is in the best interest of Cache County and its citizens,

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: Purpose

The Cache County Council's purpose for adopting, with appropriate amendments and exceptions, the International Fire Code, portions of Appendix D to the International Fire Code, the International Urban-Wildland Interface Code, and the National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting is to prescribe regulations governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling, and use of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises, as well as to provide for the issuance of related permits and the collection of fees therefor.



SECTION 2: Code Amendment

Cache County Code section 15.08.020 is amended to read as follows:

15.08.020: CACHE COUNTY FIRE CODE:

Each of the regulations, provisions, penalties, conditions, and terms of the following codes and standards, with the additions, insertions, deletions, and changes thereto, if any, prescribed in Chapter 8 of Title 15 of the Cache County Code, are adopted as the Cache County Fire Code:

- A. The International Fire Code published by the International Code Council, Inc., as adopted by the State of Utah in Section 15A-5-103(1) of the Utah Code and as amended by the State of Utah in Part 2 of Title 15A of the Utah Code.
- B. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D103.1 is not adopted.
- C. The International Urban-Wildland Interface Code published by the International Code Council, Inc., as adopted by the State of Utah, with exceptions, in Utah Administrative Code R652-122-1300.
- D. The National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142"), except delete Section 4.6 thereof, titled Water Delivery Rate to the Fire Scene, and exempt all structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code from the requirements of NFPA 1142.

SECTION 2: Effective Date

This ordinance takes effect 15 days following its passage and approval by the County Council.

PASSED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH, THIS 9th DAY OF MARCH 2021.

	In Favor	Against	Abstained	Absent
Paul R. Borup	X			
David Erickson	X			
Nolan P. Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Gina Worthen	X			
Gordon Zilles	X			
Total	7			



CACHE COUNTY COUNCIL

By:

A handwritten signature in dark ink, appearing to read "Gina Worthen", written over a horizontal line.

Gina Worthen, Chair

ATTEST:

By:

A handwritten signature in blue ink, appearing to read "Jess W. Bradfield", written over a horizontal line.

Jess W. Bradfield, County Clerk



REDLINE VERSION OF CODE AMENDMENTS:

15.08.020: ~~ADOPTION~~CACHE COUNTY FIRE CODE:

~~The county council and executive, in order to prescribe regulations governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and e~~Each and all of the regulations, provisions, penalties, conditions, and terms of the following codes and standards, with the additions, insertions, deletions, and changes thereto, if any, prescribed in Chapter 8 of Title 15 of the Cache County Code, are adopted as the Cache County Fire Codesaid fire code on file in the office of the county clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed below, hereby adopts as its fire code:

- A. The International Fire Code, published by the International Code Council, Inc.,~~and National Fire Protection Agency Association codes and standards~~ as adopted by the sState of Utah in Section 15A-5-103(1) of the Utah Code and as amended by the State of Utah in Part 2 of Title 15A of the Utah Codein title 53, chapter 7, section 106 of the Utah Code Annotated and Utah Administrative Code rule 710, chapter 9, section 1.
- ~~B. Amendments and additions as published in the Utah Administrative Code rule 710, chapter 9, section 6.~~
- B. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D103.1 is not adopted.
- C. The International Urban-Wildland Interface Code, published by the International Code Council, Inc., as adopted by the State of Utah, with ~~and the~~ exceptions, ~~adopted~~ in Utah Administrative Code R652-122-1300rule 652, chapter 122.
- D. The National Fire Protection Association, NFPA 1142, sStandard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142")~~for rural and suburban water supply~~, except delete Section 4.6 thereof, titled wWater dDelivery rRate to the fFire sScene, and exempt ~~from water supply requirements all~~ structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code ~~from the requirements of NFPA 1142.~~

CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021

ATTACHMENT 7

RESOLUTION NO. 2021 – 04

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2021 are reasonable and necessary; that the said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2021 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2021 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 23rd day of March, 2021.

ATTESTED TO:

CACHE COUNTY COUNCIL



Jess Bradfield, Cache County Clerk-Auditor



Gina Worthen, Council Chair



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

GENERAL FUND	Budget: \$34,541,600	Proposed: \$37,676,300
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Revenues

Intergovernmental		Budget: \$1,419,200	Proposed: \$1,659,400
100-33-10400	FED GRANT- HOMELAND SECURITY: Sophos anti-virus software. Federal Homeland grant-State-N Region		19,300
100-33-14100	FEDERAL GRANT - VOCA: VOCA Main - Grant Amendment		28,700
100-33-14105	FEDERAL GRANT - VOCA - SAS: VOCA SAS Grant Amendment		44,500
100-33-14110	FED GRANT - VAWA - PROSECUTION: VAWA Prosecution - Grant Amendment		-8,700
100-33-14115	FED GRANT - VAWA - INVESTIGATR: VAWA Investigation - Grant Amendment		-3,600
100-33-44250	STATE GRANT - INDIGENT DEF COM: 2021 Indigent Defense Commission Grant		160,000
Total Change			240,200

Charges for Services		Budget: \$7,552,000	Proposed: \$7,592,000
100-34-47700	ADMIN FEES: Administration fees for garbage billing services. No fees were included in the original budget, so this represents the estimate for the full year.		40,000
Total Change			40,000

Contributions and Transfers		Budget: \$130,700	Proposed: \$2,985,200
100-38-90000	APPROPRIATED FUND BALANCE: Unused funds from 2020 budget for animal impound facility design		65,000
100-38-90000	APPROPRIATED FUND BALANCE: Construction costs for animal impound facility		2,100,000
Total Change			2,165,000

Total General Fund Revenues	\$2,445,200
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Expenditures

Public Defender		Budget: \$528,000	Proposed: \$688,000
100-4126-310	PROFESSIONAL & TECHNICAL: Contract payments for 2021 Indigent Defense Commission Grant		160,000
Total Change			160,000

Executive		Budget: \$411,700	Proposed: \$406,900
100-4131-280	COMMUNICATIONS: IWORQ annual software management and support		5,000
100-4131-999	TAX ADMIN - EXECUTIVE 15%: Update allocation to Tax Administration fund		800
Total Change			5,800

Human Resources		Budget: \$375,400	Proposed: \$389,600
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%: Update allocation to Tax Administration fund		-2,500
Total Change			-2,500

IT		Budget: \$978,200	Proposed: \$1,001,300
100-4136-215	SOFTWARE SUBSCRIP & LICENSES: Increase budget for Sophos anti-virus software. Federal Homeland Security grant - thru State, Northern Region		19,300
100-4136-999	TAX ADMIN - IT 30%: Update allocation to Tax Administration fund		-9,900
Total Change			9,400



Auditor		Budget:	\$32,300	Proposed:	\$32,300
100-4141-120	PART TIME EMPLOYEES: Wages for two part time internal auditors				27,300
100-4141-130	EMPLOYEE BENEFITS: Payroll taxes and benefits for two part time internal auditors				2,700
100-4141-310	PROFESSIONAL & TECHNICAL: Provide funding for two part time internal auditors				-30,000
Total Change					0

Clerk		Budget:	\$163,100	Proposed:	\$245,100
100-4142-110	FULL TIME EMPLOYEES: Wages for one full time Senior Deputy Clerk				40,000
100-4142-130	EMPLOYEE BENEFITS: Payroll taxes and benefits for one full time Senior Deputy Clerk				27,000
100-4142-311	SOFTWARE PACKAGES: Licensing software				15,000
Total Change					82,000

Elections		Budget:	\$674,200	Proposed:	\$539,800
100-4170-120	PART TIME EMPLOYEES: Provide funding for one full time Senior Deputy Clerk				-24,500
100-4170-130	EMPLOYEE BENEFITS: Provide funding for one full time Senior Deputy Clerk				-2,500
100-4170-481	ELECTION-SPECIAL GRANT EXPENSE: Remove expense for a grant funded truck and trailer that was accounted for in 2020				-55,000
100-4170-740	CAPITALIZED EQUIPMENT: Provide funding for one full time Senior Deputy Clerk				-40,000
100-4170-740	CAPITALIZED EQUIPMENT: Provide funding for licensing software for Clerk duties				-15,000
Total Change					-137,000

Recorder		Budget:	\$170,500	Proposed:	\$293,900
100-4144-110	FULL TIME EMPLOYEES: Wage and salary estimate for 3 new positions for 10 months				114,100
100-4144-130	EMPLOYEE BENEFITS: Payroll taxes and benefits estimate for 3 new positions for 10 months				77,400
100-4144-311	SOFTWARE PACKAGES: Mapping software for new employees				6,000
100-4144-230	TRAVEL: Travel and lodging for UAC conferences				4,000
100-4144-330	EDUCATION AND TRAINING: Registration fees for UAC conferences				1,200
100-4144-251	NON-CAPITALIZED EQUIPMENT: Office desks and chairs				12,000
100-4144-251	NON-CAPITALIZED EQUIPMENT: Laptops and workstations for new employees				8,500
100-4144-251	NON-CAPITALIZED EQUIPMENT: Cubicles for new employees and reconfigure existing				10,000
100-4144-720	BUILDINGS: Office remodel to accommodate new staff setup				13,500
100-4144-999	TAX ADMIN - RECORDER 50%: Allocation to Tax Administration fund for expenses associated to 3 new positions				-123,300
Total Change					123,400

Attorney		Budget:	\$2,076,000	Proposed:	\$1,959,500
100-4145-999	TAX ADMIN - ATTORNEY 9%: Update allocation to Tax Administration fund				-1,500
Total Change					-1,500

Victim Advocate		Budget:	\$0	Proposed:	\$945,400
100-4148-230	TRAVEL: VOCA Main - Move Original Budget to consolidated department				6,000
100-4148-230	TRAVEL: VOCA SAS - Move Original Budget to consolidated department				3,000
100-4148-230	TRAVEL: VAWA Investigation - Move Original Budget to consolidated department				2,000



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-04

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100-4148-230	TRAVEL: VAWA Prosecution - Move Original Budget to consolidated department	2,000
100-4148-240	OFFICE EXPENSE & SUPPLIES: VAWA Investigation - Move Original Budget to consolidated department	400
100-4148-240	OFFICE EXPENSE & SUPPLIES: VAWA Prosecution - Move Original Budget to consolidated department	200
100-4148-240	OFFICE EXPENSE & SUPPLIES: VOCA Main - Supplies	300
100-4148-250	EQUIP SUPPLIES & MAINT: VAWA Investigation - Move Original Budget to consolidated department	1,000
100-4148-250	EQUIP SUPPLIES & MAINT: VOCA SAS - Furniture, Fridge, Ceiling Fan for CJC Building	20,000
100-4148-251	NON-CAPITALIZED EQUIPMENT: VOCA SAS - Color Copier/Scanner for CJC Building	8,400
100-4148-251	NON-CAPITALIZED EQUIPMENT: VOCA SAS - Recording/Video Equipment for CJC Building	8,000
100-4148-280	COMMUNICATIONS: VOCA Main - Move Original Budget to consolidated department	3,600
100-4148-280	COMMUNICATIONS: VOCA SAS - Move Original Budget to consolidated department	1,000
100-4148-280	COMMUNICATIONS: VAWA Investigation - Move Original Budget to consolidated department	1,200
100-4148-280	COMMUNICATIONS: VAWA Prosecution - Move Original Budget to consolidated department	1,200
100-4148-280	COMMUNICATIONS: VOCA SAS - Cell Phone Stipends	400
100-4148-280	COMMUNICATIONS: VOCA SAS - Cell Phone Purchase (2)	1,300
100-4148-310	PROFESSIONAL & TECHNICAL: VOCA Main - Move Original Budget to consolidated department	5,000
100-4148-330	EDUCATION & TRAINING: VOCA Main - Move Original Budget to consolidated department	43,300
100-4148-330	EDUCATION & TRAINING: VOCA SAS - Move Original Budget to consolidated department	16,000
100-4148-330	EDUCATION & TRAINING: VAWA Investigation - Move Original Budget to consolidated department	6,000
100-4148-330	EDUCATION & TRAINING: VAWA Prosecution - Move Original Budget to consolidated department	4,600
100-4148-330	EDUCATION & TRAINING: VOCA SAS - Trauma Care Training, UT Crime Victims Conference	2,700
100-4148-450	SPEC DEPT-EMERG ASSISTANCE: VOCA Main - Move Original Budget to consolidated department	10,000
100-4148-485	UNIFORMS - SAS: VOCA SAS - On Scene Response Clothing	300
Total Change		147,900

Victim Advocate - VOCA		Budget:	\$502,400	Proposed:	\$0
100-4162-230	TRAVEL: VOCA Main - Move Original Budget to consolidated department				-6,000
100-4162-280	COMMUNICATIONS: VOCA Main - Move Original Budget to consolidated department				-3,600
100-4162-310	PROFESSIONAL AND TECHNICAL: VOCA Main - Move Original Budget to consolidated department				-5,000
100-4162-330	EDUCATION AND TRAINING: VOCA Main - Move Original Budget to consolidated department				-43,300
100-4162-450	EMERGENCY ASSISTANCE: VOCA Main - Move Original Budget to consolidated department				-10,000



Total Change	-67,900
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Victim Advocate – VOCA SAS		Budget:	\$155,500	Proposed:	\$0
100-4164-230	TRAVEL: VOCA SAS - Move Original Budget to consolidated department				-3,000
100-4164-280	COMMUNICATIONS: VOCA SAS - Move Original Budget to consolidated department				-1,000
100-4164-330	EDUCATION AND TRAINING: VOCA SAS - Move Original Budget to consolidated department				-16,000
Total Change					-20,000

Victim Advocate – VAWA Investigation		Budget:	\$135,800	Proposed:	\$0
100-4166-230	TRAVEL: VAWA Investigation - Move Original Budget to consolidated department				-2,000
100-4166-240	OFFICE SUPPLIES: VAWA Investigation - Move Original Budget to consolidated department				-400
100-4166-250	EQUIP SUPPLIES AND MAINTENANCE: VAWA Investigation - Move Original Budget to consolidated department				-1,000
100-4166-280	COMMUNICATIONS: VAWA Investigation - Move Original Budget to consolidated department				-1,200
100-4166-330	EDUCATION AND TRAINING: VAWA Investigation - Move Original Budget to consolidated department				-6,000
Total Change					-10,600

Victim Advocate – VAWA Prosecution		Budget:	\$116,700	Proposed:	\$0
100-4168-230	TRAVEL: VAWA Pro - Move Original Budget to consolidated department				-2,000
100-4168-240	OFFICE SUPPLIES: VAWA Pro - Move Original Budget to consolidated department				-200
100-4168-280	COMMUNICATIONS: VAWA Pro - Move Original Budget to consolidated department				-1,200
100-4168-330	EDUCATION AND TRAINING: VAWA Pro - Move Original Budget to consolidated department				-4,600
Total Change					-8,000

Buildings and Grounds		Budget:	\$328,900	Proposed:	\$368,500
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%: Update allocation to Tax Administration fund				-17,700
Total Change					-17,700

Sheriff: IT		Budget:	\$28,300	Proposed:	\$28,300
100-4236-251	NON-CAPITALIZED EQUIPMENT: Provide funding for annual Milestone Software Service Agreement				-5,800
100-4236-311	SOFTWARE PACKAGES: Annual Milestone Software Service Agreement				5,800
Total Change					0

Sheriff: Administration		Budget:	\$1,568,700	Proposed:	\$3,842,400
100-4215-280	COMMUNICATIONS: Cell Phone Stipend for Sheriff and Chief Deputy				2,100
100-4215-720	BUILDING: Design and construction of animal impound facility				2,165,000
Total Change					2,167,100

Sheriff: Corrections		Budget:	\$8,525,200	Proposed:	\$8,299,700
100-4230-310	PROFESSIONAL & TECHNICAL: Additional funding for Armour Correctional Health Services contract				3,500
Total Change					3,500



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-04

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Fire-EMS		Budget:	\$2,470,300	Proposed:	\$2,531,800
100-4260-720	BUILDINGS: Additional funding for ambulance facility remodel in Hyrum				50,000
Total Change					50,000

Fairgrounds		Budget:	\$826,100	Proposed:	\$1,163,300
100-4511-270	UTILITIES: Funding for rate increase in water and power				2,000
100-4511-271	UTILITIES - EVENT CENTER: Funding for projected shortage and rate increase for water and power				5,800
100-4511-730	IMPROVEMENTS: Additional funds for the Fairgrounds master plan				5,000
Total Change					12,800

Rodeo		Budget:	\$222,500	Proposed:	\$254,500
100-4621-621	CONTRACTS: Additional funding for Bar T for stock as well as increases in Rodeo act				15,300
100-4621-290	PRIZE MONEY & TROPHIES: Additional funding for prize money through the PRCA				8,500
Total Change					23,800

Contributions		Budget:	\$1,505,300	Proposed:	\$1,255,200
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for proposal for new staff and related needs in the Recorder's Office				-246,700
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide additional funding for ambulance facility remodel in Hyrum				-50,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for Rodeo; may consider increasing rodeo ticket prices to help cover costs				-23,800
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide additional funding for Fairgrounds master plan and utility rate increases				-12,800
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for IWORQ software for Executive Office				-5,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for cell phone stipend for Sheriff and Chief Deputy				-2,100
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for Armour Correctional Health Services contract				-3,500
100-4800-990	CONTRIBUTION - FUND BALANCE: Relieve other revenues with administration fees from garbage billing				40,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Remove allocated expense related to a grant funded truck and trailer for Elections				55,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for Victim Advocate grant match				19,500
100-4800-990	CONTRIBUTION - FUND BALANCE: Reduced funding needed for updated allocation to the Tax Administration fund				154,100
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for CJC grant match and facility renovation				-174,800
Total Change					-250,100

Transfers Out		Budget:	\$2,022,300	Proposed:	\$2,197,100
100-4810-290	TRANSFER OUT - CJC: 2019 Grant Adjustment that caused a Fund deficit in 2019				19,000
100-4810-290	TRANSFER OUT - CJC: 2020 Grant Match that was never budgeted for				25,000
100-4810-290	TRANSFER OUT - CJC: Cover CJC Building Costs over the original transfer of \$1.4million				130,800

**BUDGET AMENDMENT**

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

Total Change	174,800
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Total General Fund Expenditures	\$2,445,200
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TAX ADMINISTRATION FUND	Budget: \$4,416,100	Proposed: \$4,603,600
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Revenues

Contributions and Transfers		Budget: \$154,600	Proposed: \$342,100
150-38-90000	APPROPRIATED FUND BALANCE: Provide funding for updated allocation from the General fund		154,100
150-38-90000	APPROPRIATED FUND BALANCE: Provide additional funding for insurance allocations		6,300
Total Change			160,400

Total Tax Administration Fund Revenues	\$160,400
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Expenditures

Tax Allocation		Budget: \$1,562,100	Proposed: \$1,716,200
150-4099-931	TAX ADMIN - EXECUTIVE 15%: Updated allocation from the General fund		-800
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%: Updated allocation from the General fund		2,500
150-4099-936	TAX ADMIN - IT 30%: Updated allocation from the General fund		9,900
150-4099-944	TAX ADMIN - RECORDER 50%: Update allocation from the General fund for expenses for 3 new positions		123,300
150-4099-945	TAX ADMIN - ATTORNEY 9%: Updated allocation from the General fund		1,500
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%: Updated allocation from the General fund		17,700
Total Change			154,100

Assessor		Budget: \$1,936,000	Proposed: \$1,940,100
150-4146-510	INSURANCE: Additional funding for liability insurance allocation		6,300
Total Change			6,300

Total Tax Administration Fund Expenditures	\$160,400
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MUNICIPAL SERVICES FUND	Budget: \$11,902,700	Proposed: \$13,281,300
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Revenues

Intergovernmental		Budget: \$2,804,400	Proposed: \$2,914,400
200-33-44310	STATE AWARDS - UDOT - TRAILS: UDOT CVTD First and Last Mile Study Grant		100,000
200-33-44510	STATE - PHRAGMITES: Increase to match actual amount awarded Phragmites grant for 2021 - 2022		10,000
Total Change			110,000

Contributions and Transfers	Budget: \$625,000	Proposed: \$1,829,100
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BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-04

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200-38-90000	APPROP. FUND BALANCE - ROADS: Provide additional funding for insurance allocations	1,400
200-38-90000	APPROP. FUND BALANCE - ROADS: Provide additional funding for uniform allowances	1,900
200-38-92000	APPROP FUND BALANCE - MSF: Phragmites grant relieves funding from other sources	-10,000
200-38-92000	APPROP FUND BALANCE - MSF: Provide additional funding for insurance allocations	5,900
Total Change		-800

Total Municipal Services Fund Revenues	\$109,200
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Expenditures

Zoning	Budget:	\$421,900	Proposed:	\$795,100
200-4180-510	INSURANCE: Additional funding for liability insurance allocation			3,500
Total Change				3,500

Building Inspection	Budget:	\$831,700	Proposed:	\$907,200
200-4241-510	INSURANCE: Additional funding for liability insurance allocation			2,400
Total Change				2,400

Road	Budget:	\$4,876,900	Proposed:	\$5,323,000
200-4415-140	UNIFORM ALLOWANCE: Additional funding for estimated need for uniform allowance			1,900
200-4415-510	INSURANCE: Additional funding for liability insurance allocation			1,400
Total Change				3,300

Trails Management	Budget:	\$100,500	Proposed:	\$525,400
150-4146-510	INSURANCE: Additional funding for liability insurance allocation			6,300
Total Change				6,300

Total Municipal Services Fund Expenditures	\$109,200
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VISITOR'S BUREAU FUND	Budget:	\$1,034,600	Proposed:	\$1,167,100
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Revenues

Intergovernmental	Budget:	\$0	Proposed:	\$110,900
230-33-15600	FEDERAL GRANT - CARES ACT: Meet in Utah Grant			40,000
230-33-50000	STATE OF UTAH-MATCHING FUNDS: UT Cares Cooperative Marketing Program - Round 2020			70,900
Total Change				110,900

Contributions and Transfers	Budget:	\$202,600	Proposed:	\$224,200
230-38-90000	APPROPRIATED FUND BALANCE: Provide additional funding for brochures and for contribution to Logan City baseball diamond			15,500
Total Change				15,500



Total Visitor's Bureau Fund Revenues

\$126,400

Expenditures

Visitor's Bureau		Budget:	\$772,600	Proposed:	\$905,100
230-4780-480	BROCHURES, MAPS & PRINTING: Brochures ordered in 2020 for 2021				5,500
230-4780-481	GRANT EXPENSES: Meet in Utah Grant				40,000
230-4780-490	ADVERTISING & PROMOTIONS: UT Cares Cooperative Marketing Program - Round 2020				70,900
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: Logan City Baseball Diamond Contribution				10,000
Total Change					126,400

Total Visitor's Bureau Fund Expenditures

\$126,400

COUNCIL ON AGING FUND

Budget: \$950,000

Proposed: \$1,101,900

Revenues

Intergovernmental		Budget:	\$363,400	Proposed:	\$464,800
240-33-15207	HDM-STATE HOME DELIVERED C-2: BRAG Cares Grant - State HDM				16,000
240-33-15702	CARES-HDM: BRAG Cares Grant - Cares HDM				36,200
240-33-18000	FEDERAL GRANT - CDBG: CDBG -2020 Ford F150 Truck				49,200
Total Change					101,400

Contributions and Transfers		Budget:	\$574,000	Proposed:	\$624,500
240-38-90000	APPROPRIATED FUND BALANCE: Mobile phone plan to alleviate phone system problems				1,200
Total Change					1,200

Total Council on Aging Fund Revenues

\$102,600

Expenditures

Nutrition		Budget:	\$572,200	Proposed:	\$629,200
240-4970-280	COMMUNICATIONS: Mobile phone plan to alleviate phone system problems				400
240-4970-382	MEALS - NICHOLAS: BRAG Cares Grant - State HDM				8,000
240-4970-383	US FOODSERVICE: BRAG Cares Grant - Cares HDM				36,200
240-4970-383	US FOODSERVICE: BRAG Cares Grant - State HDM				8,000
Total Change					52,600

Senior Center		Budget:	\$222,100	Proposed:	\$316,600
240-4971-280	COMMUNICATIONS: Mobile phone plan to alleviate phone system problems				400
240-4971-740	CAPITALIZED EQUIPMENT: CDBG -2020 Ford F150 Truck				49,200
Total Change					49,600

Access		Budget:	\$155,700	Proposed:	\$156,100
240-4974-280	COMMUNICATIONS: Mobile phone plan to alleviate phone system problems				400
Total Change					400



Total Council on Aging Fund Expenditures

\$102,600

CHILDREN'S JUSTICE CENTER FUND

Budget: \$505,200

Proposed: \$1,601,500

Revenues

Intergovernmental		Budget: \$363,400	Proposed: \$464,800
290-33-14100	FEDERAL GRANT - VOCA: CJC VOCA Grant Award Amounts		80,900
290-33-15000	CRIME VICTIM CHILDRENS JUSTICE: Additional CJC AG Grant amount to be used for Utilities over 5 years		13,000
290-33-18000	FEDERAL GRANT - CDBG: Additional CDBG Grant Funding for new facility		12,000
290-33-70112	DRUG PREVENTION: Drug Prevention Grant Revenue		93,000
Total Change			198,900

Contributions and Transfers		Budget: \$49,400	Proposed: \$946,800
290-38-10100	TRANSFER IN - GENERAL FUND: 2019 Grant Adjustment that caused a Fund deficit in 2019		19,000
290-38-10100	TRANSFER IN - GENERAL FUND: 2020 Grant Match that was never budgeted for		25,000
290-38-10100	TRANSFER IN - GENERAL FUND: Cover CJC Building Costs over the original transfer of \$1.4million		130,800
290-38-70000	CONTRIB-PRIVATE SOURCES-FRIEND: It is estimated that we will not get anything from the Friends Board this year		-18,400
290-38-90000	APPROPRIATED FUND BALANCE: Balance of \$1.4 M transfer from 2020		741,000
Total Change			897,400

Total Children's Justice Center Fund Revenues

\$1,096,300

Expenditures

Children's Justice Center - VOCA		Budget: \$165,800	Proposed: \$0
290-4148-230	TRAVEL: Combine CJC Departments into one Department - Eliminate 4148		-2,200
290-4148-231	CONFERENCES: Combine CJC Departments into one Department - Eliminate 4148		-13,200
290-4148-240	OFFICE SUPPLIES: Combine CJC Departments into one Department - Eliminate 4148		-1,100
290-4148-280	COMMUNICATIONS: Combine CJC Departments into one Department - Eliminate 4148		-900
290-4148-310	PROFESSIONAL AND TECHNICAL: Combine CJC Departments into one Department - Eliminate 4148		-147,200
290-4148-450	EMERGENCY ASSISTANCE: Combine CJC Departments into one Department - Eliminate 4148		-1,200
Total Change			-165,800

Children's Justice Center		Budget: \$339,400	Proposed: \$1,601,500
290-4149-110	FULL TIME EMPLOYEES: Updated payroll changes per grant and actual cost		54,900
290-4149-115	OVERTIME: Updated payroll changes per grant and actual cost		100
290-4149-125	SEASONAL EMPLOYEES: Updated payroll changes per grant and actual cost		20,400
290-4149-130	EMPLOYEE BENEFITS: Updated payroll changes per grant and actual cost		36,300
290-4149-230	TRAVEL: CJC VOCA Grant Award Amounts		3,200



BUDGET AMENDMENT

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290-4149-231	TRAVEL-CONFERENCES/WORKSHOPS: CJC VOCA Grant Award Amounts	12,200
290-4149-240	OFFICE SUPPLIES: CJC VOCA Grant Award Amounts	1,100
290-4149-240	OFFICE SUPPLIES: Drug Prevention Grant - Supplies	700
290-4149-251	NON CAPITALIZED EQUIPMENT: Drug Prevention Grant - 2 Laptops	2,700
290-4149-251	NON CAPITALIZED EQUIPMENT: Reallocate CDBG funding to building remodel	-46,900
290-4149-260	BUILDING & GROUNDS: Lawn Care & Snow Removal	4,000
290-4149-270	UTILITIES: CJC AG Grant Additional - Utilities - New Bdlg	13,000
290-4149-280	COMMUNICATIONS: CJC VOCA Grant Award Amounts	900
290-4149-310	PROFESSIONAL & TECHNICAL: CJC VOCA Grant Award Amounts	96,000
290-4149-450	EMERGENCY ASSISTANCE: CJC VOCA Grant Award Amounts	1,200
290-4149-510	INSURANCE: ULGT - Annual Insurance Premium Increase	1,900
290-4149-610	MISC SUPPLIES: Drug Prevention Grant - Advertising for trainings	9,000
290-4149-720	BUILDINGS: Blue Creek IT - Network Wiring	14,000
290-4149-720	BUILDINGS: Carryover PO#28663 Big-D Construction - CJC Building	799,300
290-4149-720	BUILDINGS: Big-D Construction Remaining Contract Amount	129,400
290-4149-740	EQUIPMENT / FURNITURE: CJC VOCA Grant Award Amounts - For New Building	81,000
290-4149-740	EQUIPMENT / FURNITURE: Carryover PO #28596 Fortius Networks - Wiring	7,000
290-4149-740	EQUIPMENT / FURNITURE: Les Olson - Desktop Printers	4,000
290-4149-740	EQUIPMENT / FURNITURE: Les Olson - Printers	16,700
Total Change		1,262,100

Total Children's Justice Center Fund Expenditures

\$1,096,300

CAPITAL PROJECTS FUND

Budget:

\$0

Proposed:

\$3,406,500

Revenues

Contributions and Transfers		Budget:	\$0	Proposed:	\$3,406,500
400-38-90000	APPROPRIATED FUND BALANCE: Reappropriate ending bond balance from 2020 for 2021 to finish building			423,100	
Total Change				423,100	

Total Capital Projects Fund Revenues

\$423,100

Expenditures

Road Facilities		Budget:	\$0	Proposed:	\$3,406,500
400-4415-720	BUILDINGS: Reappropriate ending bond balance from 2020 for 2021 to finish building			423,100	
Total Change				423,100	

Total Capital Projects Fund Expenditures

\$423,100



BUDGET AMENDMENT – PAYROLL REALLOCATION

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

GENERAL FUND	Budget: \$34,541,600	Proposed: \$37,676,300
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Expenditures

Executive	Budget: \$411,700	Proposed: \$406,900
100-4131-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-10,600
Total Change		-10,600

GIS	Budget: \$114,300	Proposed: \$114,300
100-4135-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-600
100-4135-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	600
Total Change		0

IT	Budget: \$978,200	Proposed: \$1,001,300
100-4136-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-7,600
100-4136-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	21,300
Total Change		13,700

Attorney	Budget: \$2,076,000	Proposed: \$1,959,500
100-4145-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-90,000
100-4145-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	-25,000
Total Change		-115,000

Victim Advocate	Budget: \$0	Proposed: \$945,400
100-4148-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	510,700
100-4148-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	4,900
100-4148-125	SEASONAL EMPLOYEES: Payroll reallocation for annual increase and department reassignment	5,900
100-4148-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase and department reassignment	276,000
Total Change		797,500

Victim Advocate - VOCA	Budget: \$502,400	Proposed: \$0
100-4162-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-280,600
100-4162-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-400
100-4162-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase and department reassignment	-153,500
Total Change		-434,500

Victim Advocate – VOCA SAS	Budget: \$155,500	Proposed: \$0
100-4164-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-94,900
100-4164-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-800

**BUDGET AMENDMENT – PAYROLL REALLOCATION**

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100-4164-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase and department reassignment	-39,800
Total Change		-135,500

Victim Advocate – VAWA Investigation		Budget: \$135,800	Proposed: \$0
100-4166-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-72,100	
100-4166-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase and department reassignment	-53,100	
Total Change		-125,200	

Victim Advocate – VAWA Prosecution		Budget: \$116,700	Proposed: \$0
100-4168-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase and department reassignment	-77,100	
100-4168-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase and department reassignment	-31,600	
Total Change		-108,700	

Buildings and Grounds		Budget: \$328,900	Proposed: \$368,500
100-4160-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-1,000	
100-4160-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	19,900	
Total Change		18,900	

Economic Development		Budget: \$136,500	Proposed: \$154,500
100-4193-110	SALARY: Payroll reallocation for annual increase	10,000	
100-4193-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	8,000	
Total Change		18,000	

Sheriff: Criminal		Budget: \$4,932,800	Proposed: \$4,957,500
100-4210-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-54,000	
100-4210-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	53,200	
Total Change		-800	

Sheriff: Support Services		Budget: \$2,749,900	Proposed: \$3,057,500
100-4211-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	157,500	
100-4211-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase	8,400	
100-4211-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	123,000	
Total Change		288,900	

Sheriff: Administration		Budget: \$1,568,700	Proposed: \$3,842,400
100-4215-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-4,800	
100-4215-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	30,100	
Total Change		25,300	

Sheriff: Corrections		Budget: \$8,525,200	Proposed: \$8,299,700
100-4230-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-150,000	
100-4230-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	-100,000	
Total Change		-250,000	

**BUDGET AMENDMENT – PAYROLL REALLOCATION**

TRANSACTION DETAIL FOR RESOLUTION 2021-04

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Sheriff: Animal Control		Budget:	\$191,900	Proposed:	\$203,400
100-4253-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase				-1,500
100-4253-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				13,000
Total Change					11,500

Sheriff: Emergency Management		Budget:	\$172,300	Proposed:	\$174,400
100-4255-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				2,100
Total Change					2,100

Fire-EMS		Budget:	\$2,470,300	Proposed:	\$2,531,800
100-4260-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase				-9,000
100-4260-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase				12,500
100-4260-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase				-19,000
Total Change					-15,500

Library		Budget:	\$111,800	Proposed:	\$114,200
100-4581-120	PART TIME EMPLOYEES: Payroll reallocation for annual increase				2,200
100-4581-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				200
Total Change					2,400

Fairgrounds		Budget:	\$826,100	Proposed:	\$1,163,300
100-4511-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase				-4,000
100-4511-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				21,500
Total Change					17,500

Total General Fund Expenditures				\$0
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TAX ADMINISTRATION FUND		Budget:	\$4,416,100	Proposed:	\$4,603,600
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Expenditures

Software Development		Budget:	\$440,900	Proposed:	\$441,400
150-4136-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				500
Total Change					500

Treasurer		Budget:	\$318,100	Proposed:	\$319,800
150-4143-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				1,700
Total Change					1,700

Assessor		Budget:	\$1,936,000	Proposed:	\$1,940,100
150-4146-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase				-3,600
150-4146-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase				1,400
Total Change					-2,200

Total Tax Administration Fund Expenditures				\$160,400
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BUDGET AMENDMENT – PAYROLL REALLOCATION

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

MUNICIPAL SERVICES FUND	Budget: \$11,902,700	Proposed: \$13,281,300
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Revenues

Taxes	Budget: \$5,966,000	Proposed: \$6,030,500
200-31-30100	SALES TAX - TRANSPORTATION: Increased sales tax estimate	64,500
Total Change		64,500

Total Municipal Services Fund Revenues	\$64,500
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Expenditures

Development Services Admin	Budget: \$357,300	Proposed: \$110,100
200-4175-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	-162,300
200-4175-130	PAYROLL TAXES AND BENEFITS: Payroll reallocation for annual increase	-85,700
Total Change		-248,000

Zoning	Budget: \$373,200	Proposed: \$795,100
200-4180-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	162,300
200-4180-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	85,700
Total Change		248,000

Building Inspection	Budget: \$831,700	Proposed: \$907,200
200-4241-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	48,600
200-4241-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	15,900
Total Change		64,500

Road	Budget: \$4,876,900	Proposed: \$5,323,000
200-4415-110	FULL TIME EMPLOYEES: Payroll reallocation for annual increase	9,200
200-4415-130	EMPLOYEE BENEFITS: Payroll reallocation for annual increase	29,700
200-4415-412	CHIP & SEAL ROADS - COUNTY: Payroll reallocation for annual increase	-38,900
Total Change		0

Total Municipal Services Fund Expenditures	\$64,500
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BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

GENERAL FUND	Budget: \$34,541,600	Proposed: \$37,676,300
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Revenues

Contributions and Transfers		Budget: \$130,700	Proposed: \$2,985,200
100-38-90500	APP FUND BAL - PO CARRY OVER: Appropriation to fund purchase orders carried forward from last year		689,500
Total Change			689,500

Total General Fund Revenues	\$689,500
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Expenditures

Human Resources		Budget: \$375,400	Proposed: \$406,300
100-4134-481	HUMAN RESOURCE EXPENSES: PO #28661 - Zion's Bankcard Way to go Gift cards - HR		4,200
100-4134-620	MISC SERVICES: PO #28655 - MotivHealth Fees for Transferring H.S.A. - HR		7,500
100-4134-620	MISC SERVICES: PO #28601 - Zion's Bankcard Overachiever Gift Cards - HR		5,000
Total Change			16,700

Buildings and Grounds		Budget: \$328,900	Proposed: \$406,900
100-4160-720	BUILDINGS: PO #27882 - Thomson Electric LED Lights - B&G		3,300
100-4160-720	BUILDINGS: PO #28115 - Tenko Metals Lennox RTU - B&G		7,300
100-4160-720	BUILDINGS: PO #28281 - Certified Fire & Security to Replace Failing Fire Alarm System- B&G		4,600
100-4160-740	CAPITALIZED EQUIPMENT: PO #28615 - Ipaco Mower - B&G		18,200
100-4160-740	CAPITALIZED EQUIPMENT: PO #27602 - Backup Generator - B&G		5,000
Total Change			38,400

Sheriff: Criminal		Budget: \$4,932,800	Proposed: \$4,957,500
100-4210-250	EQUIPMENT SUPPLIES & MAINT: PO #28282 - N95 Masks for Employees - Sheriff		900
100-4210-251	NON-CAPITALIZED EQUIPMENT: PO #28644 - New Comms for Radio's - Sheriff		24,600
Total Change			25,500

Sheriff: Support Services		Budget: \$2,749,900	Proposed: \$3,057,500
100-4211-250	EQUIPMENT SUPPLIES & MAINT: PO #28282 - N95 Masks for Employees - Support Services		900
100-4211-311	SOFTWARE PACKAGES: PO #28545 - Probation Case Management Software Implementation Fee - Support Services		9,000
100-4211-311	SOFTWARE PACKAGES: PO #28545 - Monthly Access fee for Probation Case Management Software - Support Services		8,800
Total Change			18,700

Sheriff: Administration		Budget: \$1,568,700	Proposed: \$3,842,400
100-4215-250	EQUIPMENT SUPPLIES & SERVICES: PO #28282 - N95 Masks for Employees - Sheriff Admin		900
100-4215-486	UNIFORMS AND SUPPLIES: PO #28528 - Riot Gear for Public Order - Sheriff Admin		62,500
100-4215-720	BUILDING: PO #28573 - BTC Services: Test, Balance, HVAC Commissioning - Sheriff Admin		17,900



BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

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Total Change	81,300
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Sheriff: Corrections		Budget:	\$8,525,200	Proposed:	\$8,299,700
100-4230-250	EQUIPMENT SUPPLIES & MAINT: PO #28282 - N95 Masks for Employees - Jail				900
100-4230-280	COMMUNICATIONS: PO #28640 - Jail Camera & Security Renewal/Milestone SSA - Jail				5,600
100-4230-740	CAPITALIZED EQUIPMENT: PO #28585 - Replace (1) Row of Inmate Property Lockers - Jail				14,500
Total Change					21,000

Fire-EMS		Budget:	\$2,470,300	Proposed:	\$2,531,800
100-4260-250	EQUIPMENT SUPPLIES & MAINT: PO #28607 - Stair-Pro Model - Fire				3,600
100-4260-250	EQUIPMENT SUPPLIES & MAINT: PO #28616 - SCBA Face Masks - Fire				4,500
100-4260-481	UNIFORMS AND SUPPLIES: PO #28599 - Uniforms for new FT and PT Ambulance Employees - Fire				600
100-4260-720	BUILDINGS: PO #28589 - Architectural Professional Services for Hyrum Building Remodel - Fire				18,300
Total Change					27,000

Elections		Budget:	\$674,200	Proposed:	\$539,800
100-4170-620	MISC SERVICES: PO #28184 - Postal Express Affiliation Form Mailing - Elections				2,600
Total Change					2,600

Fairgrounds		Budget:	\$826,100	Proposed:	\$1,163,300
100-4511-250	EQUIPMENT SUPPLIES & MAINT: PO #28592 - Intermountain Farmers Assoc. - Gates - Fairgrounds				12,500
100-4511-260	BUILDING & GROUNDS: PO #28592 - Intermountain Farmers Assoc. - Gates - Fairgrounds				4,200
100-4511-260	BUILDING & GROUNDS: PO #28609 - Arrow Fence - Cantilever Gates - Fairgrounds				4,000
100-4511-260	BUILDING & GROUNDS: PO #28610 - Century Equipment Company - Grapple Bucket For Skid Loader - Fairgrounds				5,300
100-4511-260	BUILDING & GROUNDS: PO #28643 - Arrow Fence - Gate - Fairgrounds				2,200
100-4511-720	BUILDINGS: PO #28267 - Cache County Fairgrounds - Matching Funds RAPZ Projects - Fairgrounds				5,000
100-4511-720	BUILDINGS: PO #28494 - Lundahl Building Systems Inc - Cache Arena Lean To Addition - Fairgrounds				155,100
100-4511-740	CAPITALIZED EQUIPMENT: PO #28069 - Cache County Fairgrounds - Arena Sound System Upgrades - Fairgrounds				12,300
100-4511-740	CAPITALIZED EQUIPMENT: PO #28647 - Cache County Fairgrounds - Event Center Av RAPZ - Fairgrounds				11,600
100-4511-740	CAPITALIZED EQUIPMENT: PO #28648 - Cache County Fairgrounds - Cache Arena Addition RAPZ - Fairgrounds				80,600
100-4511-740	CAPITALIZED EQUIPMENT: PO #28649 - NW King & Sons - Directional Boring - Fairgrounds				14,100
Total Change					306,900

Fair		Budget:	\$161,800	Proposed:	\$170,000
100-4620-221	ADVERTISING: PO #28322 - Cache County Fair - Advertising - Fair				8,200



BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

Total Change	8,200
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Rodeo	Budget:	\$222,500	Proposed:	\$254,500
100-4621-221	ADVERTISING: PO #28322 - Cache County Rodeo - Advertising - Rodeo			8,200
Total Change				8,200

County Pandemic Relief	Budget:	\$0	Proposed:	\$135,000
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF: PO #28477 - The Family Place 2020 Coronavirus Award (no request submitted)			29,000
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF: PO #28482 - Sunshine Terrace 2020 Coronavirus Award (January 2021 purchases)			53,300
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF: PO #28485 - Logan House Assisted Living 2020 Coronavirus Award (no request submitted)			2,700
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF: PO #28531 - The Flower Shoppe 2020 Coronavirus Award (submitted a request, but needed additional info that was never received)			50,000
Total Change				135,000

Total General Fund Expenditures	\$689,500
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TAX ADMINISTRATION FUND	Budget:	\$4,416,100	Proposed:	\$4,603,600
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Revenues

Contributions and Transfers	Budget:	\$154,600	Proposed:	\$342,100
150-38-90500	APP FUND BAL - PO CARRY OVER: Appropriation to fund purchase orders carried forward from last year			27,100
Total Change				27,100

Total Tax Administration Fund Revenues	\$27,100
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Expenditures

Miscellaneous	Budget:	\$58,500	Proposed:	\$85,600
150-4960-326	SECTION CORNERS: PO #28635 - Foresight Land Surveying - Section Corners - Public Works			27,100
Total Change				27,100

Total Tax Administration Fund Expenditures	\$27,100
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MUNICIPAL SERVICES FUND	Budget:	\$11,902,700	Proposed:	\$13,281,300
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Revenues

Contributions and Transfers	Budget:	\$5,966,000	Proposed:	\$6,030,500
200-38-90500	APP FUND BAL - ROADS - PO: Appropriation to fund purchase orders carried forward from last year			1,204,900



BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

Total Change	1,204,900
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Total Municipal Services Fund Revenues	\$1,204,900
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Expenditures

Development Services Admin		Budget:	\$357,300	Proposed:	\$110,100
200-4175-251	NON CAPITALIZED EQUIPMENT: PO #28656 - CDW Government Inc. - iPad Pro - Development Services Admin				800
Total Change					800

Zoning		Budget:	\$373,200	Proposed:	\$795,100
200-4180-251	NON CAPITALIZED EQUIPMENT: PO #28657 - AT&T Mobility - iPad 8Th Gen - Zoning				600
200-4180-310	PROF & TECHNICAL - ZONING: PO #28185 - Logan Simpson - Urban/Rural Assessment - Zoning				169,800
Total Change					170,400

Building Inspection		Budget:	\$831,700	Proposed:	\$907,200
200-4241-251	NON CAPITALIZED EQUIPMENT: PO #28594 - CDW Government Inc. - Computer Equipment – Building Inspection				8,600
Total Change					8,600

Road		Budget:	\$4,876,900	Proposed:	\$5,323,000
200-4415-250	EQUIPMENT SUPPLIES & MAINT: PO #28588 - National Equipment Services - Grader Repair - Road				2,900
200-4415-251	NON-CAPITALIZED EQUIPMENT: PO #28578 - Les Schwab - Big Truck Tires - Road				3,000
200-4415-290	ROAD SIGNING: PO #28623 - Intermountain Traffic Safety Inc - Temporary Signs - Road				14,000
200-4415-410	ROAD MAINTENANCE: PO #28309 - Pisgah Stone Products LLC - Rock For Road Projects - Road				4,900
200-4415-412	CHIP & SEAL ROADS - COUNTY: PO #28567 - TMS International - Slag Chips - Road				28,600
200-4415-416	ROAD SALT: PO #28149 - Redmond Minerals Inc - Road Salt - Road				30,100
200-4415-416	ROAD SALT: PO #28150 - Saltworx LLC - Road Salt - Road				10,400
200-4415-416	ROAD SALT: PO #28227 - Compass Minerals America - Road Salt - Road				8,300
200-4415-416	ROAD SALT: PO #28621 - Redmond Minerals Inc - Road Salt - Road				40,000
200-4415-416	ROAD SALT: PO #28622 - Compass Minerals America - Road Salt - Road				12,000
200-4415-418	ASPHALT & CONCRETE: PO #27854 - Hyde Park City - Hyde Park Road 2Nd So - Road				4,000
200-4415-418	ASPHALT & CONCRETE: PO #28097 - Legrand Johnson Construction Co - Asphalt - Road				19,500
200-4415-418	ASPHALT & CONCRETE: PO #28397 - Staker Parson Companies - Asphalt - Road				63,700
200-4415-422	PIPE, DRAINAGE & BOXES: PO #27934 - Ferguson Enterprises Inc - Culvert Pipe - Road				11,800
200-4415-422	PIPE, DRAINAGE & BOXES: PO #27935 - Peterson Plumbing Supply - Culvert Pipe - Road				10,000
200-4415-422	PIPE, DRAINAGE & BOXES: PO #28620 - Oldcastle Infrastructure - Precast Concrete Boxes - Road				53,800
200-4415-740	CAPITALIZED EQUIPMENT: PO #28632 - Century Equipment Company - Push Box Plow - Road				10,600



BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

200-4415-740	CAPITALIZED EQUIPMENT: PO #28642 - Semi Service Inc - Snowplow & Sander W/Brine Tanks - Road	21,900
200-4415-760	NEW ROAD CONSTRUCTION: PO #28633 - JUB Engineers Inc - Benson Bridge Engineering - Road	86,400
200-4415-760	NEW ROAD CONSTRUCTION: PO #28634 - Coldwater Group Inc - Benson Bridge Rehab - Road	6,900
Total Change		442,800

Vegetation Management		Budget: \$658,400	Proposed: \$716,400
200-4450-251	NON CAPITALIZED EQUIPMENT: PO #28619 - Les Schwab - Truck Tires - Weed		5,500
200-4450-291	CHEMICAL SPRAY: PO #28437 - Wilbur Ellis Company - Weed Chemicals - Weed		5,000
200-4450-291	CHEMICAL SPRAY: PO #28618 - Wilbur Ellis Company - Weed Chemicals - Weed		7,900
200-4450-295	CHEMICAL SPRAY - CONTRACTS: PO #28617 - Wilbur Ellis Company - Canal Chemicals - Weed		30,000
200-4450-740	CAPITALIZED EQUIPMENT: PO #28462 - Poulsen Trailer Sales - 2021 Steel Utility Trailer - Weed		4,200
200-4450-740	CAPITALIZED EQUIPMENT: PO #28625 - Valley Implement Co Inc - Partial Payment New Mower - Weed		5,400
Total Change			58,000

Public Works		Budget: \$653,700	Proposed: \$853,100
200-4475-310	PROFESSIONAL & TECHNICAL: PO #28651 - Horrocks Engineers - County Transportation Plan - Public Works		49,600
200-4475-320	PROF & TECH - ENGINEER REVIEWS: PO #28636 - JUB Engineers Inc - Engineering Reviews - Public Works		32,300
200-4475-322	PROF & TECH - SURVEY REVIEWS: PO #28638 - JUB Engineers Inc - Survey Reviews - Public Works		41,300
200-4475-324	PROF & TECH - FIELD SURVEYS: PO #28637 - Foresight Land Surveying - Field Surveys - Public Works		15,300
200-4475-326	PROF & TECH - SECTION CORNERS: PO #28639 - Foresight Land Surveying - Section Corners - Public Works		20,100
200-4475-482	SPECIAL PROJECTS: PO #28652 - Sunrise Engineering Inc - Cache Highline Canal Bridge - Public Works		40,800
Total Change			199,400

Trails Management		Budget: \$100,500	Proposed: \$525,400
200-4780-251	NON-CAPITALIZED EQUIPMENT: PO #28658 - Forestry Suppliers Inc - Tools - Trails		2,500
200-4780-315	TRAIL PLANNING AND DESIGN: PO #28495 - Alta Planning Design - Trail Feasibility Study - Trails		26,000
200-4780-480	TRAIL DEVELOPMENT: PO #28320 - Cache County Development Services - Kunzler Property Conv Easement Grant Restaurant - Trails		150,000
200-4780-620	MISCELLANEOUS SERVICES: PO #28654 - Poulsen Trailer Sales - 10'X12' Cargo Trailer - Trails		3,400
200-4780-730	IMPROVEMENTS: PO #27709 - Utah Dept Of Transportation - Cache Bikeway Planning - Trails		1,500
200-4780-730	IMPROVEMENTS: PO #28051 - CenturyLink - Relocate Utilities 800 W 1600 S - Trails		86,000
200-4780-730	IMPROVEMENTS: PO #28070 - Cache County Development Services - Cache Bikeway Street Painting RAPZ - Trails		10,000

**BUDGET AMENDMENT – PO Reappropriation**

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

200-4780-730	IMPROVEMENTS: PO #28072 - Cache County Development Services - Middle Canal Trail & Crossings RAPZ - Trails	20,000
200-4780-730	IMPROVEMENTS: PO #28143 - Acme Construction - 800 West Trail Construction - Trails	10,200
200-4780-730	IMPROVEMENTS: PO #28650 - Custom Fence Company - Remaining Fence 800 W Trail - Trails	15,300
Total Change		324,900

Total Municipal Services Fund Expenditures	\$1,204,900
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VISITOR'S BUREAU FUND	Budget: \$1,034,600	Proposed: \$1,167,100
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Revenues

Contributions and Transfers		Budget: \$202,600	Proposed: \$224,200
230-38-90500	APP FUND BAL - PO CARRY OVER: Appropriation to fund purchase orders carried forward from last year		6,100
Total Change			6,100

Total Visitor's Bureau Fund Revenues	\$6,100
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Expenditures

Visitor's Bureau		Budget: \$772,600	Proposed: \$905,100
230-4780-660	LOCAL MATCHING PROGRAM: PO #28581 - Cache Valley Center for Arts Touring Season Matching Grant 2020-2021 - Visitor's Bureau		1,500
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: PO #28165 - New Welcome Exhibit & Interpretation Printing & Design for Daughters of UT Pioneers - Visitor's Bureau		3,100
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: PO #28165 - Blade Sign, Outdoor Building Signage & Interior Signage for Daughters of UT Pioneers - Visitor's Bureau		1,500
Total Change			6,100

Total Visitor's Bureau Fund Expenditures	\$6,100
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COUNCIL ON AGING FUND	Budget: \$950,000	Proposed: \$1,101,900
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Revenues

Contributions and Transfers		Budget: \$574,000	Proposed: \$624,500
240-38-90500	APP FUND BALANCE - PO: Appropriation to fund purchase orders carried forward from last year		49,300
Total Change			49,300

Total Council on Aging Fund Revenues	\$49,300
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Expenditures

Nutrition	Budget: \$572,200	Proposed: \$629,200
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BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

240-4970-260	BUILDINGS & GROUNDS MAINT: PO #28205 - Tables - Council on Aging	4,400
240-4971-740	CAPITALIZED EQUIPMENT: PO #28427 - Heritage Meals On Wheels (MOW) Truck - Council on Aging	44,900
Total Change		49,300

Total Council on Aging Fund Expenditures \$49,300

AIRPORT FUND	Budget:	\$6,951,000	Proposed:	\$6,987,300
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Revenues

Contributions and Transfers		Budget:	\$574,000	Proposed:	\$624,500
277-38-90500	APP FUND BALANCE - PO: Appropriation to fund purchase orders carried forward from last year			36,300	
Total Change					36,300

Total Airport Fund Revenues \$36,300

Expenditures

Airport		Budget:	\$6,951,000	Proposed:	\$6,987,300
277-4460-739	GRANT PROJECTS: PO #27385 - Legrand Johnson Reconstruction Project			25,600	
277-4460-739	GRANT PROJECTS: PO #27500 - Airport Taxi Lane Change Project			10,700	
Total Change					36,300

Total Airport Fund Expenditures \$36,300

CAPITAL PROJECTS FUND	Budget:	\$0	Proposed:	\$3,406,500
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Revenues

Contributions and Transfers		Budget:	\$0	Proposed:	\$3,406,500
400-38-90500	APP FUND BAL - PO CARRY OVER: Appropriation to fund purchase orders carried forward from last year			2,983,400	
Total Change					2,983,400

Total Capital Projects Fund Revenues \$2,983,400

Expenditures

Road Facilities		Budget:	\$0	Proposed:	\$3,406,500
400-4415-720	BUILDINGS: PO #28106 - Jub Engineers Inc - Owner Rep New Facility - Road			40,100	
400-4415-720	BUILDINGS: PO #28155 - Utah Testing And Engineering Llc - Engineering Construction Testing New Bldg - Road			1,900	
400-4415-720	BUILDINGS: PO #28260 - Lundahl Building Systems Inc - New Building Construction - Road			2,370,800	
400-4415-720	BUILDINGS: PO #28270 - HOJ Innovations Llc - Crane For New Bldg - Road			2,700	



BUDGET AMENDMENT – PO Reappropriation

TRANSACTION DETAIL FOR RESOLUTION 2021-04

March 9, 2021 at 6:10 PM

400-4415-720	BUILDINGS: PO #28272 - McGee Company - Equipment For New Maintenance Building - Road	7,400
400-4415-720	BUILDINGS: PO #28274 - Ultra Inc - Work Stationary Platform - Road	37,000
400-4415-720	BUILDINGS: PO #28279 - Novi Clean LLC - Power Pressure Washer System - Road	3,500
400-4415-720	BUILDINGS: PO #28393 - Geary Electric Company - Electrical Work New Building - Road	3,800
400-4415-720	BUILDINGS: PO #28395 - Oil Well Lubricant Dispense Systems Inc.	77,900
400-4415-720	BUILDINGS: PO #28461 - Utah Testing And Engineering LLC - North Site Engineering - Road	6,600
400-4415-720	BUILDINGS: PO #28542 - Ape Advanced Pump and Equipment - Sewer Lift Station North Site - Road	17,000
400-4415-720	BUILDINGS: PO #28563 - Workspace Elements - Furniture New Building - Road	160,700
400-4415-720	BUILDINGS: PO #28564 - Geargrid Corporation - Lockers New Building - Road	22,400
400-4415-720	BUILDINGS: PO #28590 - Blalock & Partners - Design Contract Changes - Road	130,000
400-4415-720	BUILDINGS: PO #28603 - Geary Electric Company - Electrical Work New Building - Road	47,700
400-4415-720	BUILDINGS: PO #28608 - Fortius Networks - Managed Indoor Tri-Door - Road	5,000
400-4415-720	BUILDINGS: PO #28624 - Ape Advanced Pump & Equipment - 30,000 Gal Tank North Site - Road	42,100
400-4415-720	BUILDINGS: PO #28646 - Buzz Electric Company Inc - Fiber Installation For It New Facility - Road	6,800
Total Change		2,983,400

Total Capital Projects Expenditures

\$2,983,400

CACHE COUNTY COUNCIL MEETING
MARCH 9, 2021

ATTACHMENT 8

This staff report is an analysis of the request based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the request. Additional information may be provided that supplements or amends this staff report.

Staff Report

March 9, 2021

Mathews Annexation to the City of Providence**Purpose**

To review a petition (Attachment 1) submitted to the City of Providence for the annexation of property from unincorporated Cache County to the City of Providence, and then act to agree or disagree with the annexation request. If approved by the City, the proposed annexation will create a new unincorporated island when the size of the existing unincorporated island is reduced. The creation of new unincorporated islands requires that the County agree to the request for the annexation petition to move forward.

Staff Recommendation

Staff recommends the Council agree to allow the unincorporated island resulting from the Mathews Annexation to the City of Providence.

Property Information

Parcel: 02-117-0022

Acreage: ~10.64 acres

Contact Sponsor: Michael Jewell

Property Owner: David W. Mathews and Carol Ann M. Leichty

Findings of Fact**A. Applicable Ordinance**

1. Annexation of unincorporated property into a municipality is governed by State Code section 10-2, part 4 Annexation.
2. If approved the area proposed for annexation will result in a new unincorporated island.
3. Utah Code sections 10-2-418-1-b and 10-2-402-1-b-iii-B require that unincorporated islands and peninsulas are not permitted unless agreed to by the county.
4. No formal action has been taken by the county to prohibit or agree to allow an unincorporated island at this location.

B. Impacts to County Facilities

1. This annexation request does not impact County facilities.

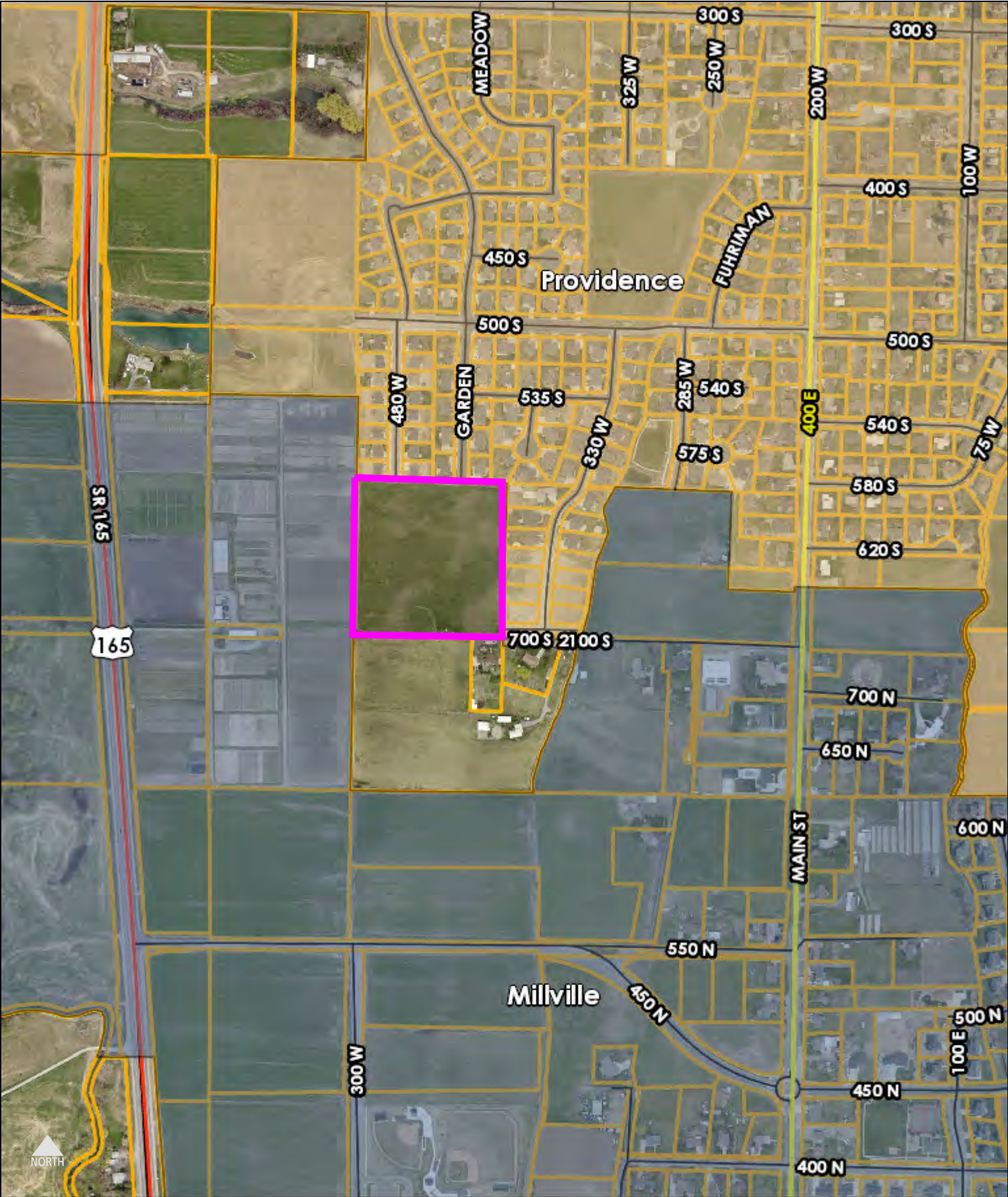
C. Possible Actions

1. Agree – Agree to allow the annexation and resultant unincorporated island.
2. Disagree – Disagree the with the annexation and resultant unincorporated island and formally protest the annexation request.

Conclusions

Based on the findings of fact noted herein, staff recommends that the County Council agree to allow the unincorporated island resulting from the Mathews Annexation to the City of Providence as:

1. The County Council is the county legislative body of Cache County.
2. It has been reviewed by the County in conformance with State Code.
3. The unincorporated island that will be created is part of an existing unincorporated island.
4. There is no impact to county facilities.





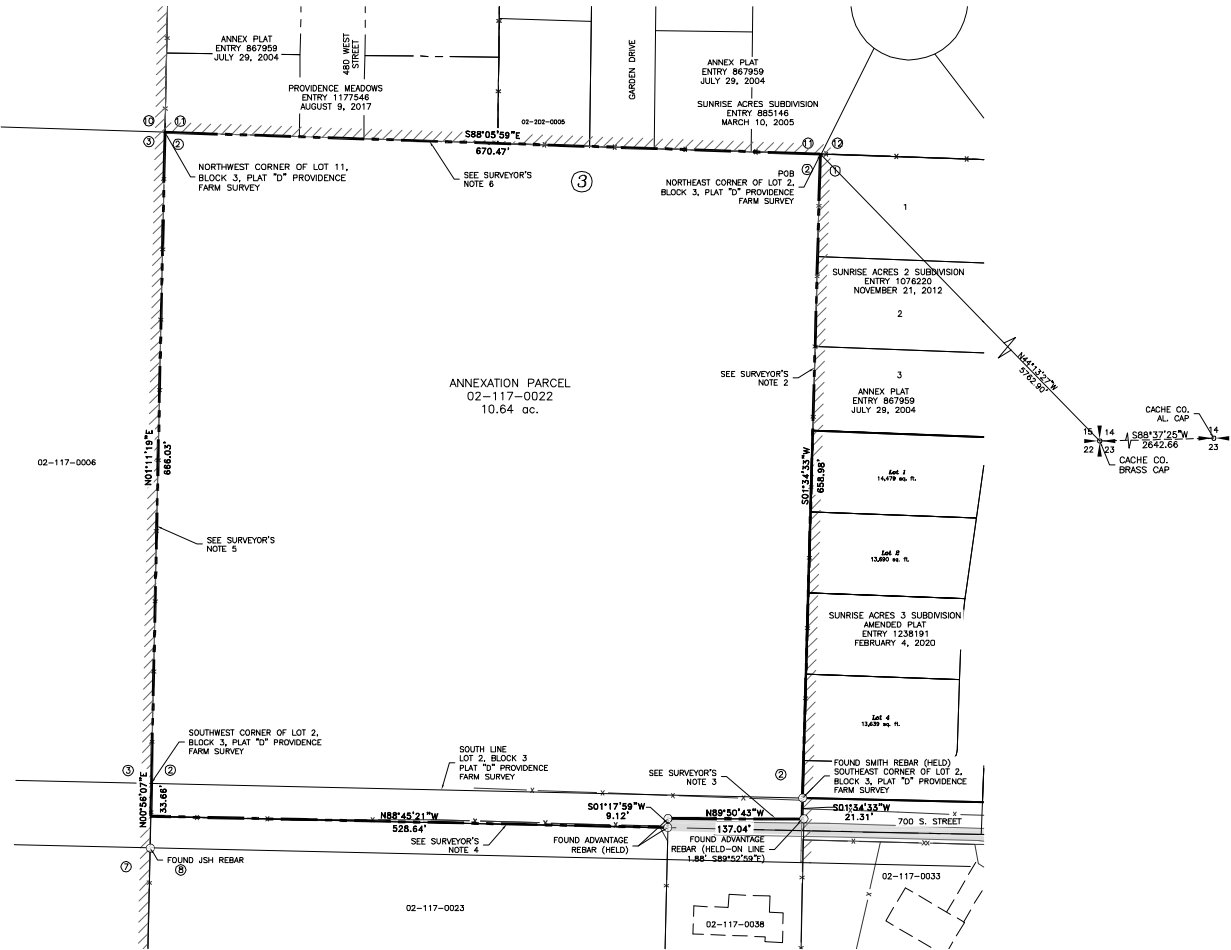
MATHEWS ANNEXATION

TO THE
CITY OF PROVIDENCE

LOT 2, BLOCK 3, PLAT "D"
PROVIDENCE FARM SURVEY
ALSO
PART OF THE NORTHWEST QUARTER OF SECTION 15
TOWNSHIP 11 NORTH, RANGE 1 EAST
SALT LAKE BASELINE AND MERIDIAN
CACHE COUNTY, UTAH

LEGEND

- BOUNDARY TO BE INCORPORATED INTO PROVIDENCE CITY
- /// EXISTING CITY CORPORATE BOUNDARIES
- X — FENCE LINE
- ② PROVIDENCE FARM SURVEY LOT NUMBER
- ③ PROVIDENCE FARM SURVEY BLOCK NUMBER
- FOUND REBAR AS NOTED



ACCEPTANCE BY LEGISLATIVE BODY

THIS IS TO CERTIFY THAT WE, THE PROVIDENCE CITY COUNCIL, HAVE RECEIVED A PETITION SIGNED BY A MAJORITY OF THE OWNERS OF THE TRACT SHOWN HEREIN REQUESTING THAT SAID TRACT BE ANNEXED TO PROVIDENCE CITY, AND THAT A COPY OF THE ORDINANCE HAS BEEN PREPARED FOR FILING HERewith ALL IN ACCORDANCE WITH THE UTAH CODE SECTION 10-2-403, AND THAT WE HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE ANNEXATION OF THE TRACT AS SHOWN AS A PART OF SAID CITY.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____.

RECORDER

APPROVED: _____ MAYOR

DEPUTY COUNTY SURVEYOR APPROVAL

THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYOR AND IS HEREBY APPROVED AS A FINAL LOCAL ENTRY PLAT, PURSUANT TO UTAH CODE ANNOTATED 17-23-20 AMENDED.

Date _____ Deputy County Surveyor

SURVEYOR'S CERTIFICATE

I, BRIAN G. LYON, HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE MAP OF THE TRACT OF LAND TO BE ANNEXED TO PROVIDENCE CITY, CACHE COUNTY, UTAH.



SURVEYOR NOTES AND NARRATIVE

- The purpose of this survey was to locate the subject property for annexation into the Providence City. The survey was requested by Blake Durrettler. The basis of bearing is S01°34'33"W along the east line of Lot 2, Block 3, Plat 'D', Providence Farm Survey also being the west line of Sunrise Acres 2 Subdivision and Sunrise Acres 3 Subdivision.
- Line was established along the east line of Lot 2, Block 3, Plat 'D', Providence Farm Survey also being the west line of Sunrise Acres 2 Subdivision and Sunrise Acres 3 Subdivision Amended Plat.
- Line was established using Advantage Surveying rebar and record of survey 2017-0111 and 2018-0078.
- Line was established along an existing fence and on Advantage Surveying rebar on the east side.
- Line was established along the east line of Lot 2, Block 3, Plat 'D', Providence Farm Survey and an existing fence line.
- Line was established along the north line of Lot 2, Block 3, Plat 'D', Providence Farm Survey also being the south line of Providence Meadows Subdivision and Sunrise Acres Subdivision.

BOUNDARY DESCRIPTION

Lot 2, Block 3, Plat "D", Providence Farm Survey, also part of the Northwest Quarter of Section 15, Township 11 North, Range 1 East of the Salt Lake Base and Meridian described as follows:

Commencing at the South Quarter Corner of Section 14, Township 11 North, Range 1 East thence S 88°37'25" W 2642.66 feet to the Southeast Corner of Section 15; thence N 44°13'27" W 5762.90 feet to the Northeast Corner of Lot 2, Block 3, Plat "D" Providence Farm Survey and the POINT OF BEGINNING and running

thence S 01°34'33" W 658.98 feet along the east line of Lot 2, Block 3, Plat "D" Providence Farm Survey and also being the west line of Sunrise Acres 2 Subdivision and Sunrise Acres 3 Subdivision Amended Plat to a Smith Rebar at the Southeast Corner of said Lot 2;

thence S 01°34'33" W 21.31 feet;

thence N 89°50'43" W 137.04 feet to an Advantage Rebar;

thence S 01°17'59" W 9.12 feet to an Advantage Rebar;

thence N 88°45'21" W 528.64 feet along an existing fence line;

thence N 00°56'07" E 33.66 feet to the Southwest Corner of Lot 2, Block 3, Plat "D", Providence Farm Survey;

thence N 01°11'10" E 666.03 feet along an existing fence line also being the west line of Lot 2, Block 3, Plat "D", Providence Farm Survey to the Northwest Corner of said Lot 2;

thence S 88°05'59" E 670.47 feet along the north line of said Lot 2 and the south line of Providence Meadows Subdivision and Sunrise Acres Subdivision to the point of beginning, containing 10.64 acres, more or less.

MATHEWS ANNEXATION

TO THE
CITY OF PROVIDENCE

LOT 2, BLOCK 3, PLAT "D"
PROVIDENCE FARM SURVEY
ALSO
PART OF THE NORTHWEST QUARTER OF SECTION 15
TOWNSHIP 11 NORTH, RANGE 1 EAST
SALT LAKE BASELINE AND MERIDIAN
CACHE COUNTY, UTAH

ALLIANCE CONSULTING ENGINEERS
150 EAST 200 NORTH SUITE P
LOGAN, UTAH 84321
(435) 755-5121



**PROVIDENCE CITY
APPLICATION FOR ANNEXATION**

FOR OFFICE USE ONLY

Date _____
 Payment Form _____
 Amount _____
 Receipt # _____
 Clerk _____

Please Note: City Staff will NOT accept the application and fee payment if they are incomplete. Incomplete applications will NOT be processed or scheduled for review by the City. Accessory buildings include sheds (over 200 sq ft) and all detached buildings (shop, garage, etc.) Name Michael D. Jewell Initial MJ

Date 01/26/2021

SUBMITTAL REQUIREMENTS**Staff Check**

- \$150 Application Fee _____
- Annexation Petition containing signatures require by Utah Code 10-2-403(3)(b) and identifying the petition sponsors. _____
- An accurate map, prepared by licensed surveyor, of the area proposed for annexation _____
- A list, including the mailing address, of each affected entity as defined in Utah Code 10-2-401. _____
- A list, including the mailing address, of each adjacent property owner. "Adjacent Property Owner" means record owner of real property that shares a common boundary with the applicant's property or is separated by a public right-of-way or canal, stream, etc. City Code 10-1-6:B.2. _____
- On the date of filing, the petition sponsors shall deliver or mail a copy of the petition to the Cache County Clerk. _____
- Feasibility Study showing how all utilities, including but not limited to, water, sewer, storm drain, gas, power, and communication services will be provided to this area. _____
- Show adequate access to property. _____
- Address any sensitive areas including, but not limited to, Providence City Code Title 10 Chapter 5 and the Disaster Mitigation Plan Bear River Region Utah. _____
- Electronic copy of ALL submittals (email or flash drive is acceptable) _____

Applicant (all information must be provided)

Name Providence 10, LLC
 Address 255 South Main Street, Suite 100, Logan, Utah 84321
 Phone 435-754-7887 Email mjewell@triiogroup.com

Party Responsible for Payment (if different than applicant)- the individual/firm to whom any and all professional services invoices (attorney/engineer/etc.) will be sent and who will be responsible for payment of such invoices.

Name Allen & Jewell, LLP
 Address 255 South Main Street, Suite 100, Logan, Utah 84321
 Phone 435-265-1180 Email mjewell@triiogroup.com

Property (if owner of record is different than applicant, the application must include a written statement from the owner of record consenting to the applicant's pursuit of annexation)

Owner of record David W. Matthews and Carol Ann Leichty
 Address 53 South Main Street, Providence, Utah 84332 Parcel Tax ID 02-117-0022
 Phone 520-904-4765 Email friendofmagpies@gmail.com

Project (all information must be provided)

Project name Providence Landing
 Project location Approximately 480 W 600 South, Providence, Utah
 Phase 1 Acreage of phase 10 Total phases in project 1
 Zone MFH Initial MJ Name Michael D. Jewell

164 N. Gateway Dr * Providence UT 84332
 435-752-9441 * Fax: 435-753-1586 * email: sbankhead@providence.utah.gov

Architect/Engineer/Surveyor (all information must be provided)Name Alliance EngineeringAddress 150 E 200 N, Suite P, Logan, Utah 84321Phone 435-764-4351Email allianceloganam@yahoo.com

Property owner and contractor shall have responsibility to determine grades, and final placement and elevations of footings/foundations. Property owner and contractor shall be responsible for compliance with all state, national and local building codes and ordinances. Initial MJ Name Michael D. Jewell

Approval by the city of any application submittal or paperwork does not alleviate the owners from their responsibility to understand and conform to local, state and federal laws. Providence City's approval is not intended to and cannot be construed to allow any laws to be violated. Initial MJ

By signing this document, you agree that Providence City will bill you for any and all professional firm fees as they arise throughout the approval process. This is in addition to application fees. All subdivisions require engineering review throughout the approval process, such as but not limited to reviews of development agreements, construction drawings, preliminary and final plats, and inspections. These services are billed by our city engineer at an hourly rate. Some subdivision applications may also require legal review. Other applications, such as but not limited to conditional uses, may also require engineering and/or legal review at the City's discretion. You agree to reimburse the City for all such costs, whether or not you were forewarned about such costs, and that the City cannot predict all situations in which professional services may be required in order to process your application. Initial MJ

I declare under penalty of perjury that I am making this application of my own free will and choice and that the statements, answers, and documents submitted in connection with this application are true and correct to the best of my knowledge.



Signature of Applicant

Michael D. Jewell

Printed Name

01/18/2021

Date

The following is a general summary of which body reviews each land use application in Providence City. Public hearings may be required by the Planning Commission and City Council, as shown below. This matrix does not include zoning clearance/permits for new single-home construction or for business licenses, both of which are reviewed and approved by City Staff.

Application	Executive Staff	Land Use Authority	Planning Commission	Public Hearing	City Council	Public Hearing	Appeal Authority	Filing Fee ¹
Code Amendment	✓	---	✓	✓ ²	✓	---	---	\$100
Annexation	✓	---	---	---	✓	✓	---	\$150
Rezone	✓	---	✓	✓	✓	---	---	\$100
Conditional Use	✓	✓	---	---	---	---	---	\$100
Subdivision Concept Plan	✓	---	---	---	---	---	---	\$300
Preliminary Subdivision Plat	✓	---	✓	---	---	---	---	\$400
Final/Amended Subdivision Plat ³	✓	---	✓	---	✓ ⁴	---	---	\$600
Site Plan	✓	✓	---	---	---	---	---	\$50
Lot Consolidation ⁵	✓	---	✓	---	---	---	---	\$50
Exception to Title ⁶	✓	---	✓	---	✓	---	---	\$100
General Plan Amendment	✓	---	✓	✓	✓	---	---	\$100
Right-of-Way Vacation	✓	---	✓	---	✓	✓	---	\$100
Variance/ Appeal	---	---	---	---	---	---	✓	\$100

¹ Filing Fees do not include professional firm review fees. Those will be billed to the applicant separately

² Public Hearing required at Planning Commission only when the proposed code amendment is related to land use

³ Construction drawings are reviewed/approved by the City Engineer and Public Works Director

⁴ The City Council does not review the final plat itself, but rather reviews and approves the development agreement associated with the final plat.

⁵ Lot consolidations are only required to have City approval when they are in a platted/recorded subdivision.

⁶ Developers may ask for an exception from the requirements of the Providence City Subdivision Code (Title 11) through this process. All other variance/exception requests shall be handled by the Appeal Authority.



Providence City, UTAH

PETITION FOR ANNEXATION

OWNER(S) REQUEST FOR ANNEXATION

The undersigned petitioner(s) are hereby petitioning for annexation to and into the corporate limits of Providence City. Pursuant to Utah Code Annotated (UCA) Section 10-2-403, hereby certify by the signatures below that we are the owner(s) of said real property shown on the attached accurate and recordable map, prepared by a licensed surveyor, or the area proposed for annexation, which is located within a certain territory, which is contiguous to the corporate limits of Providence City. We by the signature(s) below so indicate our desire to have said territory, including the real property we own located within said territory, annexed to and into the corporate limits of Providence City.

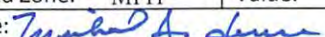
By the signature(s) below I (we) certify the following:

1. I (we) are the owner(s) of private real property that:
 - a. is located within the area proposed for annexation;
 - b. subject to Subsection (3)(b)(ii)(C), covers a majority of the private land area within the area proposed for annexation;
 - c. covers 100% of rural real property as that term is defined in Section 17B-2a-1107 within the area proposed for annexation; and
 - d. covers 100% of the private land area within the area proposed for annexation, if the area is within an agriculture protection area created under Title 17, Chapter 41, Agriculture, Industrial, or Critical Infrastructure Materials Protection Areas, or a migratory bird production area created under Title 23, Chapter 28, Migratory Bird Production Area; and
 - e. is equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation.
2. This petition is accompanied by an accurate and recordable map, prepared by a licensed surveyor, of the area proposed for annexation.

Further, we hereby designate up to 5 of the signers of this petition as sponsors and designate Michael D. Jewell as the Contact Sponsor.

By the signature(s) below I (we) certify the following:

1. I have personally signed this Petition; and
2. I am aware of the Petition for Annexation and understand the terms and conditions of this Petition; and
3. I am an owner of a portion of the property mentioned and located at or near Providence City, Cache County, State of Utah, and my mailing address is listed correctly after my name.

Sponsor	Name: Providence 10, LLC (Michael D. Jewell)	Parcel No. 02-117-0022	Acreage: 10
Yes	Address: 255 South Main Street, Suite 100, Logan, Utah 84321	Requested Zone: MFH	Value:
No	Email: mjewell@triiigroup.com	Signature: 	

Sponsor	Name:	Parcel No.	Acreage:
Yes	Address:	Requested Zone:	Value:
No	Email:	Signature:	

Sponsor	Name:	Parcel No.	Acreage:
Yes	Address:	Requested Zone:	Value:

No	Email:	Signature:
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Sponsor	Name:	Parcel No.	Acreage:
Yes	Address:	Requested Zone:	Value:
No	Email:	Signature:	

Sponsor	Name:	Parcel No.	Acreage:
Yes	Address:	Requested Zone:	Value:
No	Email:	Signature:	

Attach additional sheets as necessary